

# DEPARTMENT OF DANCE

## Undergraduate Program Handbook

for students entering

2018-

2019

**Bachelor of Fine Arts**



**THE OHIO STATE UNIVERSITY**

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COLLEGE OF ARTS AND SCIENCES



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# INTRODUCTION

Welcome to the BFA program in the Department of Dance at The Ohio State University!

This Handbook provides important information necessary to understand the responsibilities and requirements each student must fulfill in order to satisfactorily complete the BFA degree program.

You will also utilize the Department website [www.dance.osu.edu](http://www.dance.osu.edu) throughout your BFA career in order to access a variety of additional resources and information in the Toolkit section. While the degree requirements are set at the time of your beginning the program, the Department of Dance and other university websites will always contain the most current logistical details and special offerings for each semester in which you are enrolled. In particular, the Advising Calendar deadlines listed on the [Internal Calendar](#) are an important resource (please subscribe).

In addition to the Dance website, the university BuckeyeLink website [www.buckeyelink.osu.edu](http://www.buckeyelink.osu.edu) is the main portal for students to find academic information, enroll in classes, and maintain your most current contact and emergency contact information. In addition, the Student Service Center website [www.ssc.osu.edu](http://www.ssc.osu.edu) is the portal for questions pertaining to the Registrar, Bursar, Financial Aid, and other important university offices. The College of Arts and Science advising website [www.ascadvising.osu.edu](http://www.ascadvising.osu.edu) and University advising website <https://advising.osu.edu/> should also be referenced frequently for valuable resources.

Important persons mentioned in this Handbook are here to assist you in your BFA program.

<b>Academic Program Coordinator</b> .....	<b>Amy Schmidt.442</b> – sign-up online
<b>College Academic Advisor</b> .....	<b>Ed Quinn.142</b> - call 614-292-6961 or sign up online
<b>Undergraduate Studies Committee Chair</b> .....	<b>Dave Covey.1</b>
Department Honors Advisor .....	Dave Covey.1
External Relations Coordinator .....	Damian Bowerman.11
Media Manager.....	Chris Summers.171
Production Manager, Barnett Theatre .....	Carrie Cox.193
Production Manager, Motion Lab.....	Oded Huberman.1
Costume Shop Supervisor .....	Lindsay Simon.213
Music Supervisor, Rehearsal Space Requests..	Susan Chess.1

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## **DEPARTMENT OF DANCE MISSION STATEMENT**

The mission of The Ohio State University Department of Dance is: to educate students through a breadth of study in contemporary dance, integrating areas of movement practice, creative investigation, and theoretical inquiry; to make significant contributions to research through scholarship and artistic practice and production in the field of dance; and to provide leadership in service to the field of dance.

The department offers three degree programs: BFA, MFA, and PhD. All programs seek to provide the best possible preparation for dance professionals including challenging dance experiences in and out of the studio and classroom that influence and reflect the changing contemporary dance scene. Diverse course offerings occur in the following areas: contemporary and traditional dance techniques, somatic practices, performance, choreography, interdisciplinary collaboration, creative technologies for dance, dance film, dance lighting and production, dance history, theory and literature, movement analysis, dance education, Laban Studies. Faculty and graduates of The Ohio State University Department of Dance demonstrate excellence in the field of dance through national and international recognition as leaders in many professional arenas.

Furthermore, the Department of Dance recognizes a responsibility to build public understanding and appreciation of dance as a diverse creative, cultural, and educational expression. In pursuit of this goal, the department provides non-major dance classes and public performances, emphasizing contemporary work, for both the university community and the central Ohio region. A commitment to cultural, racial, and ethnic diversity is reflected throughout the curriculum and in recruitment of faculty, students, and staff.

## **BACHELOR OF FINE ARTS IN DANCE**

The Ohio State University BFA in Dance provides a comprehensive education across the field of contemporary modern dance with a core focus on the dancing experience. To that end, students are offered a solid foundation during their first two years of study in the following curricular areas: movement practice, performance, choreography, dance analysis, pedagogy, history, kinesiology, production and creative technologies. Expanding upon this foundation, students are afforded the opportunity to focus on individual areas of interest supported by interaction with faculty mentors.

The program encourages integration of curricular areas, supports an interdisciplinary approach, promotes the education of the whole person, values cultural and curricular diversity, responds to the individual needs of students, and reflects faculty research, the dance field, and our broader culture. Students leave the program with the skills, perspective and imagination to be visionaries, advocates, and leaders in the field of dance and in their communities.

A parallel mission for our elective, minor and BFA programs is the study of dance in the pursuit of a liberal arts education, providing a lens through which to understand oneself and the world, historically, currently, and moving into the future. Towards this goal our programs give students transferrable skills that they will use in the dance field, as well as many other

professions. These include critical thinking, collaboration, creative problem solving, communication, and the entrepreneurial motivation to develop their own lives and careers.

At the successful completion of all Department of Dance and university requirements, you will earn a Bachelor of Fine Arts (BFA) in Dance degree from The Ohio State University.

The OSU BFA in Dance provides a comprehensive movement based education across the field of contemporary dance and is designed to be demanding. It challenges your physical, creative and analytical abilities. The faculty value the education of the whole person and aim to be responsive to your individual needs. You are an integral partner with us, in your own education, providing focus, energy, skill, and creativity. With your active participation, faculty and staff help you become the dance artist and practitioner you want to be. At the end of your time with OSU Dance, with the completion of your senior project and degree, you will have developed the abilities, perspective and imagination to be visionaries, advocates and leaders in the ever-evolving field of dance.

## **ACADEMIC ADVISING IN THE BFA PROGRAM**

OSU Dance places a high value on communication between students and faculty. Advising has many forms: projects, academics, and career goals. Academic advising (degree planning and course selection) is handled by Dance Academic Program Coordinator and Dance Undergraduate Studies Committee (USC) Chair. Our College Academic Advisor is highly capable of helping with GE advising as well as with issues surrounding graduation requirements. Individual faculty mentors can be contacted individually as recommended or desired for feedback, insight, and guidance on any project, academic, or career goals.

Every semester the Department holds advising meetings for each BFA cohort to give specifics pertaining to that cohort and review regular and special dance course offerings for the following semester or year. Please see specific Advising Calendar dates and deadlines on the [Internal Calendar](#). For undergraduates, these offerings are divided into the Foundation Curriculum and Focus Curriculum.

First year students (freshman and transfers), receive guidance in the Introductory Seminars (Dance 2801 and 2802), as well as other class meetings and as needed by appointment with the College Academic Advisor, Dance Academic Program Coordinator, and Dance USC Chair.

Second year students receive guidance from the same sources in addition to recommended faculty members who are uniquely qualified to assist you with future goals and course work. During Spring Semester you will have the opportunity to work with the Academic Program Coordinator to complete your Program Planning Document to outline your interests for and possible course work for your Focus Curriculum.

During the third year, you will be referred to various faculty mentors for deeper direction and development of your senior project. The Academic Program Coordinator will make recommendations based on your interests. You are encouraged to also seek out faculty and instructors on your own.

**By the end of your third year, you will be assigned a faculty Project Advisor and meet with that specific faculty member on a regular basis regarding your Project development and dissemination, including at the Autumn Advising Day** (prior to the first day of classes). You are required to initiate additional meetings with your faculty Project Advisor several times each semester of your fourth year to discuss your goals, timeline, and strategies for the successful completion of your Project and BFA experience.

It is recommended that you meet with the College Academic Advisor and Academic Program Coordinator as needed (at least once per semester) to make sure you are on track to complete degree requirements. See the *Recommended Sequence of Coursework* section for more details. As an OSU student, you are responsible to:

1. Ask for advising help/actively seeks out relevant information
2. Collaborate with advisor/mentor by scheduling, preparing for, attending, and following up on appointments, ongoing degree planning, and other university business
3. Formulate and revise degree plans and selects appropriate courses based on academic goals
4. Use university tools—Buckeye Link, Schedule Planner, the Degree Audit and Transfer Credit Report, Advising Report, etc.—to seek answers to academic questions and assess academic progress
5. Take increasing responsibility for your own academic career and plans
6. Understand the value of academic enrichment and co-curricular opportunities
7. Understand university policies and procedures
8. Understand the curricular requirements for your degree program
9. Understand the connection between completing a degree and advancing personal development
10. Know about university support services and use them when needed
11. Value the process of academic planning and course selection as a means toward realizing academic goals
12. Understand and appreciate the role of the breadth component of the degree

During the third and fourth years in the BFA program, Senior Seminars (Dance 4801 and 4802) provide guidance with the instructor serving as Senior Class faculty advisor, as well as your individual faculty Project Advisor. Please continue to meet with the College Academic Advisor and Dance Academic Program Coordinator as needed. See the *Recommended Sequence of Coursework* section for more details.

All faculty members hold regular office hours and we encourage you to make appointments with your advisors and instructors when you have questions or concerns. If office hours are not posted, email the individual with the topic of your meeting request and times you are available to facilitate scheduling.

**Please ask! Don't put it off because good questions are timely questions.**

## **STUDENT REPRESENTATION AND SERVICE IN THE DEPARTMENT**

These leadership opportunities require responsibility, advocacy, initiative, and communication with faculty and staff. We encourage all interested students to contact the Academic Program



Coordinator for next steps to participate in important roles in the program and department. Related dates are listed on the [Internal Calendar](#).

### ***Class Representatives***

Every cohort (first, second, third, and fourth years in the BFA program, plus the Graduate Facilitator) elects a Class Representative to inform the Department Chair of positive and constructive feedback about the program experience and suggestions for improvement from your classmates. The current Class Rep organizes the election for next year's Class Rep during April and informs the Academic Program Coordinator of the new Class Rep by May 1; first year students elect their Class Rep during the first two weeks of the semester in Introductory Seminar.

Class Reps meet with the Department Chair two times per semester, organize the Autumn and Spring Informances, serve as Dance Ambassadors, gather volunteers for College Day, and plan the annual Department Graduation Celebration.

The Department Informance is held at 10:20-12pm on the last day of classes of Autumn and Spring semesters in the Barnett Theatre. In the Department Informance, Dance major classes are asked to share work. The Class Reps assist the Graduate Facilitator by organizing the sign-up, serving as Master of Ceremony (emcee), running the sound and inviting all faculty, staff, and students. The Academic Program Coordinator and External Relations Coordinator are resources.

Dance Ambassadors are asked to meet with prospective students on scheduled visits throughout the academic year. The External Relations Coordinator will contact Class Reps with a call for volunteers for College Day, held in April of each year.

The Department Graduation Celebration is held on the first Saturday in May of each year and is primarily handled by the fourth year Class Rep, though others may assist, along with utilizing resources from the External Relations Coordinator.

### ***Committee Representation***

Other undergraduate students are invited by faculty selection to serve on Department committees, such as the Undergraduate Studies Committee (USC) or faculty search committees, to offer student perspective and feedback on program processes. In particular, the Undergraduate Representative on the USC is a fourth-year student who recruits classmates and other cohorts to "crew" the Autumn and Spring auditions for the BFA program and serves as "assistant stage manager" with Academic Program Coordinator and Graduate Representative on the USC with logistics.

## **DESCRIPTION OF CURRICULAR AREAS**

### ***Movement Practice***

Movement Practice classes are the most time-intensive requirements in the BFA program. All major students are required to take the 10:20 a.m. contemporary and ballet classes Monday-

Friday. Our dance training focuses on developing expressive and physical skills through exposure to a wide range of styles including modern, postmodern and fusion dance forms (such as contemporary dance combined with African-based forms). While the emphasis of the program is on contemporary dance, we also provide a solid training in ballet.

BFA students must complete eight semesters of major movement practice classes. Only one semester of Contemporary movement practice and one semester of Ballet movement practice outside the major 10:20 a.m. time may substitute for this requirement, but must be pre-approved by USC in a timely fashion by petition on a case-by-case basis. Please use the **BFA Curriculum Petition** form on the [www.dance.osu.edu/toolkit](http://www.dance.osu.edu/toolkit) website to initiate this process.

All incoming freshman students enroll in Dance 3101-3102 and 3111-3112 the first year in the BFA program to develop as a cohort.

After the first year in the program, you will be placed by movement practice faculty in the appropriate level of Contemporary and Ballet each term in order to benefit and challenge your skills (Dance 4101-4102, 5101-5102, 4111-4112, 5111-5112). The Academic Program Coordinator emails movement practice placement lists with more details.

Contemporary and ballet class placement is determined by the faculty teaching the movement practice classes, who consider the match between the student and the particular focus of the movement practices offered. Generally, you remain in the same level for the full academic year, unless your instructor recommends a change. There are five levels of contemporary and three to four levels of ballet movement practice classes (one may be an Africanist form).

If you and your instructor feel you have been inappropriately placed or would like to request a change, you may craft a brief email explaining your request to the Academic Program Coordinator for consideration by the movement practice faculty for a decision.

In addition to your 10:20 a.m. required movement practice classes, you must complete six additional credits of movement practice classes, one of these credits being a somatic practice (see *Course Listing by Requirement Area*). Your six credits may include elective classes such as hip hop, jazz, etc. and as well as additional contemporary and ballet.

### ***Somatic Practices***

Somatic Practices center on a variety of ways to understand and experience movement and your body. We address a range of movement practices that are useful to dancers and address such issues as: how to move with greater range, efficiency and ease; how to avoid injury; and how to identify and work through inefficient and detrimental movement habits. These approaches are an integral part of your dance training here. You will learn more about the structure and function of your body through the study of Kinesiology (Dance 3801) during your second semester or second year.

### ***Composition/Choreography***

The Composition sequence in Dance 3201 and 3202, required of all BFA students, explores the process of making dances through improvisation, solo, duet, and group studies. These courses are designed to help you cultivate your creative voice as a dance artist through creative problem solving, generating movement material, and contextualizing your ideas and intent through choreographed phrase work. You also develop observational and

communication skills that help you understand, analyze, and critique the art and craft of choreography.

The Music Skills for Dance class during the first year (Dance 2701) is foundational to your studies in composition as well as movement practice.

In addition to the required courses, students with an interest in choreography have the opportunity for in-depth study through additional classes such as Compositional Special Topics, Dance Film, and others listed in the *Course Listing by Requirement Area*.

### ***Description, Analysis, and Notation***

In the required Dance 3301 Analysis course during your second year, you observe, analyze and perform movement, providing a framework for distinguishing salient features of movement. You expand beyond your own movement preferences and become more articulate in performance. The University accepts this course as a substitute for the Mathematical and Logical Skills requirement in the General Education (GE) curriculum for BFA majors only.

Exploring an organizational framework for the elements of movement expands your sources for improvisation, composition, and teaching. You gain access to notation scores from different cultures and styles for performance, or as movement sources for composition or teaching and interact with scores with technology. Other Laban studies materials are available through the Dance Notation Bureau Extension office in 316 Sullivant Hall.

### ***Performance***

In performance, many areas of the curriculum converge. You have the opportunity to perform in a variety of works, exposing you to a range of creative processes, dance styles, and performance approaches. You may participate in new work and existing repertory by faculty and visiting artists, graduate and undergraduate student choreographic projects. Performances range from fully produced concerts to informal events in a variety of venues, including the Barnet Theatre, Urban Arts Space, proscenium stages, alternative spaces, public schools, and other community sites. Students in creative process courses may also need casts for class assignments.

Faculty and visiting artist casts are determined by casting auditions held in early- and mid-Autumn. After the cast lists are emailed, if you are cast you are enrolled in the required course by the Academic Program Coordinator (Dance 4700 Repertory or Dance 4790 Repertory Special Topics).

Graduate choreographic projects are determined by invitation from the choreographer and, if the project is on a Department concert, optional course credit is available by emailing the Academic Program Coordinator to enroll you under the faculty advisor of the graduate student (Dance 4701 Performance).

BFA choreographic projects are determined by invitation from the choreographer.

### ***History/Theory/Literature***

Students are required to take a minimum of two courses in History/Theory/Literature (Dance 3411 and 3412). These courses deepen and expand studio experiences of the art form by

offering alternative global views as well as a greater understanding of the social, political, and cultural continuum of concert and popular dance forms. These courses include content such as a study of dance forms of the African Diaspora and the histories of western concert/theatre dance. For further study, you can elect to take more advanced dance history and research courses, courses dedicated to writing about dance, as well as independent studies that are carried out with the supervision of a faculty member, lecturer, or visiting scholar.

### ***Production and Lighting Design***

The area of Production and Lighting Design complements your studio and academic course work, and introduces you to the elements of framing and supporting dance in a stage space. In Dance 2601 Production, provides a general survey of all aspects of producing a dance concert, as well as hands-on experience serving as a crew member for an assigned performance. In Dance 5602 Lighting Practicum, study the functions and tools of dance lighting and create and execute a design for a work produced in a student concert working with a LED lighting system in the Barnett Theatre. Independent projects can be arranged (Dance 5601 Production Practicum), and supplemental course work may be explored in other departments, in particular the Department of Theatre [www.theatre.osu.edu](http://www.theatre.osu.edu). The Production Manager and Academic Program Coordinator can assist with course selection.

### ***Dance Education***

Regardless of your concentration in the BFA, your exposure to the Dance 3501 Education course prepares you to be a well-rounded artist. During your career as a dancer you most likely will be teaching in a studio, conducting master classes, leading lecture demonstrations, making dances, directing rehearsals, and/or teaching as an artist in the schools. In order to prepare you for these experiences, all students are required to take the Foundation course in Dance Education, and are encouraged to seek additional teaching opportunities through Focus courses, Dance 4500 Directed Teaching, Dance 4189 Field Experiences, and supplemental coursework in other departments. The Academic Program Coordinator can assist with course selection.

### ***Dance Technology***

The Department of Dance has long been at the forefront in the field of creative technology and many aspects of technology are embedded throughout the curriculum. You have the opportunity to participate in the exciting developments in this field through several courses offered in the department.

Dance 2702 Creative Technologies for Dance course during the first year is foundational to your studies in dance technology, building skills in video editing, digital archiving, web design, image processing, creating dances for the camera, and the integration of new media with performance. Courses such as Lighting and Analysis also take advantage of computer technologies. The Department has its own computer lab with this and other specialized software and equipment such as video editing, sound production, and media integration. You may also seek out additional technology-related classes at [www.accad.osu.edu](http://www.accad.osu.edu).

### ***Visiting Artists and Scholars***

The Department hosts several visiting artists and scholars each year. These artists are specifically chosen for the special expertise they can bring to our curriculum. They may teach

movement practice, composition, improvisation, and choreograph works for our students. Visiting artists and scholars also enrich our curriculum through movement classes or lectures that expand upon curricular offerings. In scheduling their teaching, we make an effort to give these artists the opportunity to work with a large portion of the student population, but, since their time is limited, you may not be able to work with every guest. Over the course of your studies, however, visiting artists and scholars as well as guest artists performing at the [Wexner Center](#) and other nearby venues contribute to your education.

As a strong compliment to your education, students are highly encouraged to attend events produced by the Department, as well as throughout the community. All Dance students receive one complimentary ticket to all Department of Dance events. Other venues typically offer reduced rates for students. See the Department website under Events or the Internal Calendar in the Toolkit section for dates; the Production Manager also compiles a list of community events each semester.

## **BFA PROGRAM CURRICULUM REQUIREMENTS**

You are required to complete a minimum of 127 semester credits to graduate. The semester credit breakdown of requirements follows:

- 37 credits of **University General Education (GE)** course requirements
- 30 credits of **Movement Practice** course requirements
- 32 credits of **Foundation Curriculum**
- 22 credits of **Focus Curriculum**
- 6 credits of **University Free Electives**

The BFA includes General Education (GE) and Movement Practice course requirements throughout the entire program. In general, BFA students take one or two GE classes per term and extra in summer if needed or desired. The program consists of two distinct phases of study: Foundation Curriculum (typically completed in the first and second years), and Focus Curriculum (typically completed in the third and fourth years).

**Foundation Curriculum** includes courses that all students must take, forming the basis for a further, in-depth course of study. This highly structured aspect of your experience aims to honor the founding concept of the Department of Dance of a broad-based education. We believe that knowing/learning in all of our different curricular areas supports and deepens understanding in the others. The pedagogical intent of this phase of study is to expose you to the full range of curricula offered in the Department of Dance to enable you to make a well-considered choice of areas to focus on in the third and fourth years.

Introductory Seminars I and II (Dance 2801 in Autumn and 2802 in Spring) are interdisciplinary seminars to introduce incoming students to resources at OSU, dance at the university, dance in the studio, and dance in the community. You learn about the multiple facets of the dance profession, examining both creative and scholarly research in dance through faculty presentations and student projects.

Production (Dance 2601) will introduce you to the various elements that go into staging a dance concert. You will take this course your first Autumn or Spring Semester.

Music Skills for Dance (Dance 2701) will introduce you to music elements critical for composition in dance. You will take this course your first Autumn Semester.

Creative Technologies for Dance (Dance 2702) will introduce you to technology literacy and dance on the screen. You will take this course your first Autumn or Spring Semester.

Composition I (Dance 3201 in Spring) examines improvisation and the foundations of dance composition through multiple approaches to dance-making and movement exploration. This course is offered Spring Semester.

Composition II (Dance 3202 in Autumn) continues the study of movement sourcing and structuring as foundation of the choreographic process. This course is designed to be taken alongside Dance 3301 but can be taken in separate years.

Analysis (Dance 3301 in Autumn) explores movement vocabulary through analysis and symbols and introduces students to reading repertory in various styles of dance. This course is designed to be taken alongside Dance 3202 but can be taken in separate years.

Dance History/Theory/Literature (Dance 3411 in Autumn and Dance 3412 in Spring) is a two-semester course sequence which examines developments in modern dance and ballet occurring primarily in the United States. These two courses may be taken in any order. These courses should be taken AFTER the first year (ideally during second and third years).

Education (Dance 3501) is a required course in dance teaching methodology. This course focuses on K-12 schools, studios, and higher education practices. This course is offered Autumn and Spring Semesters and should be taken AFTER the first year (ideally during second and third years).

Kinesiology (Dance 3801) is an invaluable introduction to anatomy for dancers to help you understand effective and safe movement habits. This course is offered in Spring Semesters. The USC will consider petitions to use Anatomy department courses to replace Dance 3801. This course is eligible to be taken in the Spring of the first year, or in second and third years.

Repertory (Dance 4700) is for being cast in a faculty or visiting artist work for Department concerts. You are encouraged to audition for and perform in faculty and visiting artist works every year you are in the program.

Lighting Design (Dance 5602) deepens your learning of stagecraft begun in Dance 2601 Production and you focus on the compositional elements of lighting design in relation to dance choreography.

**Focus Curriculum** provides great rigor and in-depth exploration of one or more curricular areas such as history, performance, choreography, technology, notation, production and education. It consists of a 22-credit cluster of courses (including your Senior Seminar and Senior Project requirements) proposed by you with close faculty consultation. It includes advanced course work centering on the integration and application of your developing

expertise. This individualized, focused plan of study provides you with the opportunity to learn what it means to develop and pursue a creative and intellectual identity. This creates structure for your individual curricular checklist for graduation.

You may petition to substitute up to two courses outside of Dance if you demonstrate that such coursework directly informs your area of research and senior project. Please use the **BFA Curriculum Petition** form on the [www.dance.osu.edu/toolkit](http://www.dance.osu.edu/toolkit) website to initiate this process.

Senior Seminars I and II (Dance 4801 and 4802) are completed during your final year. These seminars complement the Senior Project experience and support your transition from a university environment into the professional field.

Senior Project (Dance 4998/H or 4999/H) is an independent project that serves as the capstone of your education with guidance and evaluation by a faculty Project advisor. The Senior Project should grow out of your area(s) of focus, but also help you look beyond the collegiate experience to your career goals. The Senior Project must be publicly disseminated in a research paper, performance(s), lecture/demonstration, or other format. A written component will be submitted to your faculty Project advisor.

Field Experience (Dance 4189) is strongly encouraged and is completed in consultation with a faculty supervisor. Field Experience is strongly encouraged to ensure you have at least one dance experience outside of the OSU BFA program, including service/leadership roles in workshops/conferences, internships, and teaching in community settings. This exposes you to practicing role models, substantive interaction with a community beyond the university, career contacts and networking options, as well as an opportunity to embody and apply theoretical learning. Field Experience helps you become the dancer you want to be, as well as gain the perspective and confidence needed to carve out a life in the dance field.

With your **University Free Elective** hours, you could pursue a minor or dual degree or select a set of courses on a specific topic from a wide variety of additional coursework that supports your career goals.

You cannot “pay forward” credits and course enrollment. It is a Department of Dance policy that you are not permitted to enroll for credits in advance of the semester the content of the course takes place. If you are involved in a course or project, you are required enroll in the semester that the activity is taking place.

Additionally, it is a College of the Arts and Science policy that students may not enroll in credits for courses or projects for which work has already been completed. Again, if you are involved in a course or project, you must enroll in the semester that activity is taking place. You cannot “retroactively” obtain credit.

The Department of Dance offers upper-level graduate courses that sometimes are also available for undergraduate credit. See the Academic Program Coordinator for questions concerning permission to take these courses.

In general, 3000-level courses are completed in your second and third years and 4000-level courses are completed in your third and fourth years. Dual degree students, transfer students, or students that take a leave of absence will require additional semesters to complete degree(s).

## COURSE LISTING BY REQUIREMENT AREA

### ***Movement Practice: 30 CREDITS***

#### Required Movement Practice Courses (24 credits)

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3101	Contemporary Part I (Freshman, Autumn)	2
3102	Contemporary Part II (Freshman, Spring)	2
3111	Ballet Part I (Freshman, Autumn)	1
3112	Ballet Part II (Freshman, Spring)	1
4101	Contemporary Part I, Autumn	2
4102	Contemporary Part II, Spring	2
4111	Ballet Part I, Autumn	1
4112	Ballet Part II, Spring	1
5101	Contemporary Part I, Autumn	2
5102	Contemporary Part II, Spring	2
5111	Ballet Part I, Autumn	1
5112	Ballet Part II, Autumn	1

#### Additional Movement Practice (6 credits minimum, *at least 2 credits is a somatic class*<sup>#</sup>)

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2102	Contemporary II, Autumn or Spring	2
2103	Contemporary III, Autumn or Spring	2*
2112	Ballet II, Autumn or Spring	2
2113	Ballet III, Autumn or Spring	2*
2142	Jazz II, Autumn or Spring	2
2143	Jazz III, Autumn or Spring	2*
2152	Hip Hop II, Autumn or Spring	2*
2162	Tap II	2* <sup>^</sup>
2181	Social Dance	2 <sup>^</sup>
2190	Movement Practice: Special Topics	2 <sup>^</sup>
5105	Contemporary Practice I, Autumn	1
5106	Contemporary Practice II, Spring	1
5114	Pointe	1 <sup>^</sup>
5115	Ballet Practice, I, Autumn	1
5116	Ballet Practice II, Spring	1
5171	<i>Pilates Mat I</i>	2 <sup>^</sup> <sup>#</sup>
5172	<i>Pilates Mat II</i>	2 <sup>^</sup> <sup>#</sup>
5173	<i>Pilates Reformer I, Autumn or Spring</i>	2 <sup>#</sup>
5174	<i>Pilates Reformer II</i>	2 <sup>^</sup> <sup>#</sup>
5175	<i>Yoga (practice only), Autumn or Spring</i>	2 <sup>#</sup>
5175	<i>Yoga Practice and Wellness Theory, Spring</i>	3 <sup>#</sup>
5176	<i>Bartenieff Fundamentals</i>	2 <sup>^</sup> <sup>#</sup>
5177	<i>Alexander Technique, Autumn or Spring</i>	2 <sup>#</sup>
5178	<i>Floor Work</i>	2 <sup>^</sup> <sup>#</sup>
5190	Movement Practice: Special Topics	1-3 <sup>^</sup>

<sup>^</sup> special offering.

\* two credit option includes small assignments. One credit (available to majors only) option includes only classwork.

<sup>#</sup> somatics courses beyond the minimum 2 credits can be petitioned to be Focus Curriculum.



**Foundation Curriculum: 32 CREDITS**

2601	Production, Autumn or Spring	2
2701	Music Skills for Dance, Autumn	2
2702	Creative Technologies for Dance, Autumn or Spring	2
2801	Introductory Seminar I, Autumn	1
2802	Introductory Seminar II, Spring	1
3201	Composition I, Spring	3
3202	Composition II, Autumn	3
3301	Analysis, Autumn	3
3411	History/Theory/Literature I, Autumn	3
3412	History/Theory/Literature II, Spring	3
3501	Education, Autumn or Spring	3
3801	Kinesiology, Spring	3
4700	Repertory, Autumn or Spring	2*
5602	Lighting Practicum	1

\* Instructor permission required via casting audition; the Academic Program Coordinator must enroll students. May be multiple castings; additional hours are applied to Focus Curriculum.

**Focus Curriculum: 22 CREDITS**

REQUIRED (4-6 credits)

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4801	Senior Seminar I, Autumn	1
4802	Senior Seminar II, Spring	1
4998/H	Senior Project, Autumn and Spring	2*
OR		
4999/H	Distinction Senior Project, Autumn and Spring	4*

\* number of credit hours can be taken in one semester or spread over several semesters. Academic Program Coordinator will enroll you after Project Advisors are assigned.

OPTIONS (18 credits) from the following areas:

^ special offering.

Composition

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4200	Choreography Workshop	1-3^
4201	<small>Topics in Dance Composition:</small> Performance Techniques	3
4202	Music in Dance Composition	3^
4203	Group Forms	3^
4290	Composition: Special Topics	3^
5121	Improvisation	1
5191	Eurhythmics	1^
5200	Concert Workshop	1*
5211	Dance Film I	3
5212	Dance Film II	3
5213	Intermedia, Autumn	3
5214	Interdisciplinary Connections	2-3^

\* faculty permission required via concert adjudication. All choreographers whose work is selected for a concert will be enrolled by the Academic Program Coordinator.

### Analysis

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4304	Dance Dynamics	3 <sup>^</sup>
4390	Analysis: Special Topics	1-3 <sup>^</sup>

### History/Theory /Literature

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3401	Dance in Popular Culture	3
3402	Dance in Global Contexts	3
4490	HTL: Special Topics	1-3 <sup>^</sup>

### Education

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4500	Directed Teaching, Autumn and Spring	1-3 <sup>*</sup>
4501	Dance for Children, Autumn	3
4502	Methods and Materials, Spring	3
4590	Education: Special Topics	1-3 <sup>^</sup>
5191	Eurhythmics	1

\* permission is required. Please complete the Independent Study Plan and Permission form on the website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Handbooks, Forms, and Reference and submit the Academic Program Coordinator to enroll you.

### Production/Technology *(additional courses at [www.theatre.osu.edu](http://www.theatre.osu.edu) and [www.accad.osu.edu](http://www.accad.osu.edu))*

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4690	Production: Special Topics	1-3 <sup>*</sup>
5601	Production: Practicum	1-3 <sup>*</sup>
5603	Costume: Practicum	1-3 <sup>*</sup>
5611	Technology: Practicum	1-3 <sup>*</sup>
5612	Digital Video Editing: Practicum	1-3 <sup>*</sup>
5614	Sound Design for Dance, Spring	1
5615	Costume Design for Dance, Spring	1

\* permission is required. The instructor may email the Academic Program Coordinator to enroll you.

### Repertory

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4700	Repertory (Faculty/Visiting works)	1-3 <sup>*</sup>
4701	Performance (Graduate works)	1-3 <sup>**</sup>
4790	Repertory: Special Topics (Faculty/Visiting)	1-3 <sup>*</sup>

\* permission required. After being cast, the choreographer will email the Academic Program Coordinator to enroll you.

\*\* email the Academic Program Coordinator to request enrollment after you are cast.

### Seminar/Workshop

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4803	Interdisciplinary Seminar	1-3 <sup>*</sup>
4804	Interdisciplinary Workshop	1-3 <sup>*</sup>

\* permission is required. The instructor may email the Academic Program Coordinator to enroll you.

#### Research

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3999H.....	Research and Creativity in Dance .....	1-10*
4189 .....	Field Experience .....	1-3*
4193 .....	Independent Study .....	1-3*
4193H.....	Honors Independent Study .....	1-10*
4990 .....	Research: Special Topics.....	1-3*
5194 .....	Group Studies .....	1-3^
5797 .....	Study at a Foreign Institution.....	1-15^
5798 .....	Study Abroad .....	1-15^

\* permission is required. Please complete the Independent Study Plan and Permission form on the website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Handbooks, Forms, and Reference and submit the Academic Program Coordinator to enroll you.

## RECOMMENDED SEQUENCE OF COURSEWORK

Please see the following chart for the “big picture” to assist you with course planning. Please consult the [Internal Calendar](#) or your Advising Calendar handout (given on Advising Day of Autumn semesters) for advising deadlines.

FIRST YEAR	
Autumn <ul style="list-style-type: none"> <li>• 3101 and 3111: Movement Practice</li> <li>• 2801: Introductory Seminar I</li> <li>• 2701: Music Skills for Dance</li> <li>• 2601: Production OR 2702: Creative Technologies for Dance (the other in Spring)</li> <li>• Somatic course</li> <li>• 1-2 General Education courses</li> </ul>	Spring <ul style="list-style-type: none"> <li>• 3102 and 3112: Movement Practice</li> <li>• 2802: Introductory Seminar II</li> <li>• 2601: Production OR 2702: Creative Technologies for Dance (the other in Spring)</li> <li>• 3201: Composition I</li> <li>• 3801 Kinesiology (or 2<sup>nd</sup> year)</li> <li>• 1-2 General Education courses</li> </ul>
SECOND YEAR	
Autumn <ul style="list-style-type: none"> <li>• 4101/4111 or 5101/5111: Movement Practice (depending on placement)</li> <li>• 3202: Composition II</li> <li>• 3301: Analysis</li> <li>• 3411: HTL I</li> <li>• 3501 Education (or Spring)</li> <li>• 1 General Education course or somatic course</li> </ul>	Spring <ul style="list-style-type: none"> <li>• 4102/4112 or 5102/5112: Movement Practice (depending on placement)</li> <li>• 3412: HTL II</li> <li>• 3801 Kinesiology or 3501 Education (or 3<sup>rd</sup> year)</li> <li>• 2-3 General Education courses</li> <li>• Focus Curriculum or minor courses</li> </ul>
THIRD YEAR	
Autumn <ul style="list-style-type: none"> <li>• 5101/5111: Movement Practice (depending on placement)</li> <li>• 5602 Lighting, 3801 Kinesiology or 3501 Education, if not yet completed</li> <li>• Focus Curriculum</li> <li>• General Education or minor courses</li> </ul>	Spring <ul style="list-style-type: none"> <li>• 5102/5112: Movement Practice (depending on placement)</li> <li>• Focus Curriculum</li> <li>• General Education or minor courses</li> </ul>
FOURTH YEAR	
Autumn <ul style="list-style-type: none"> <li>• 5101/5111: Movement Practice (depending on placement)</li> <li>• 4998(H) or 4999(H) Senior/Distinction Project</li> <li>• 4801: Senior Seminar I</li> <li>• Focus Curriculum</li> <li>• General Education or minor courses</li> </ul>	Spring <ul style="list-style-type: none"> <li>• 5102/5112: Movement Practice (depending on placement/request)</li> <li>• 4998(H) or 4999(H) Senior/Distinction Project</li> <li>• 4802: Senior Seminar II</li> <li>• Focus Curriculum</li> <li>• General Education or minor courses</li> </ul>

# SENIOR PROJECT TIMELINE and PROCEDURES

## 3<sup>RD</sup> YEAR BFAs

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- Autumn: develop your Project Proposal draft and meet with 2-3 faculty/staff mentors to discuss feedback and suggestions (this is NOT asking them to be your faculty Project Advisor).
- Spring: Email a draft of Project Proposal to the Academic Program Coordinator by the Advising Calendar deadline.

After proposals have been submitted, the UGC will review all Project Proposals and assign faculty Project Advisors for all projects in consultation with the Department Chair. Project advisors are assigned based on the best match for your project and faculty workloads. You will be notified who your Project Advisor is via email. You must make an appointment to finalize your Project Proposal, formulate a plan or research agenda for the next year and potential avenue for the dissemination of your Project, with your Project Advisor before the last day of Spring classes.

If your work has a heavy production or technology component, you will also utilize the appropriate professional staff as a resource, such as a Production Manager, Media Manager, Sound Designer, Musician Supervisor, Costume Designer.

### **DRAFT PROJECT PROPOSAL GUIDELINES**

The proposal should be 1-2 pages long in 12 point Times New Roman font with 1-inch margins and include the following sections.

- **PROJECT TITLE**
- **ABSTRACT:** A brief description of your project in 25 words or less. Also, consider if this will be a Distinction Project or a Senior Project (see *Senior Projects Requirements* section).
- **PROJECT DESCRIPTION:** Describe the purpose of your project and the question you wish to examine relative to the field of dance. Briefly explain your creative ideas and research goals.
- **PROCESS & PROCEDURES:** How will you go about exploring your ideas? What kinds of research will you conduct? What concrete steps or objectives will you take to explore your ideas and complete the project? What resources will you need to complete your project (supplies, travel, etc.)?
- **BACKGROUND & ARTIST STATEMENT:** Include a short discussion of the background you bring to this project. What life experience has prepared you to explore this project and how is it a capstone experience relative to your Focus curriculum? Be sure to also list completed relevant **and** planned coursework that will prepare you for this project.
- **SIGNIFICANCE OF THE PROJECT:** How is this research significant in the context of your undergraduate degree learning goals? Make a case for its relevance to your future career and to the broader dance discipline.
- **TIMELINE:** Create a timeline or work plan for your objectives and final goals. This timeline must include your work **and** your plans to communicate with your Project Advisor on a consistent basis. Please note the Advising Calendar deadlines as you determine your project's "production calendar."
- **REQUESTED FACULTY:** list two to three faculty you feel would contribute to your growth and project topic.

## 4<sup>th</sup> Year BFAs

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### SENIOR PROJECTS REQUIREMENTS

The Academic Program Coordinator will enroll you in one credit of 4998 (or 4998H if Honors) under your Project Advisor for each semester of your last year for a total of two credits. Please see the Advising Calendar for deadlines found on the Internal Calendar.

You will meet with your Project Advisor at the beginning of Autumn semester (Advising Day before classes begin as assigned by the Academic Program Coordinator) to discuss your research project and establish a schedule for regular meetings, rehearsal viewings, and research updates. You will also present updates and receive feedback in the Senior Seminar (Dance 4801 and 4802).

The final dissemination of your project will be determined with input from your Project Advisor, approved by the Department Chair and carefully aligned with the Department production and special events calendar. Examples include the adjudicated winter and spring Department concerts, Senior Concert, Senior Monday Research Presentation, Urban Arts Space, or Denman Undergraduate Research Forum. Off-campus studio or alternative space options are also possible with close consultation with your Project Advisor and coordinated with the Department production and events calendar.

The format of the final Senior Project Paper will consist of:

- Project title
- Description of the research
- Summary of the results
- Implication for your future goals/relationship to the field

This final paper is 3-5 pages in length, graded S/U, and requires no re-write unless it is given a “U” grade. Upon successful completion, you will email the Academic Program Coordinator the final Senior Project Paper to be a permanent record in your student file.

### DISTINCTION PROJECTS ADDITIONAL REQUIREMENTS

Students with a GPA of 3.4 or higher are eligible to apply for a Distinction Project. Once approved and completed, you will have the “with distinction” designation on your transcript. All students who receive research grants or scholarships in support of their projects are strongly urged to pursue a distinction project as well.

The Academic Program Coordinator will enroll you in two credits of 4999 (or 4999H if Honors) under your Project Advisor each semester of your last year for a total of four credits. You do not enroll in 4998. Please see the Advising Calendar for deadlines.

The procedures for Distinction Projects are the same as for Senior Projects, with the addition that the Distinction Project requires two faculty committee members and has a more extensive research component and a final oral examination. The second committee member serves as an additional resource throughout this research process, reads the final project write up and

attends both the final dissemination of the project and the oral examination. The second committee member may be a faculty member from another department if your work is interdisciplinary in nature and this faculty member agrees to be on your committee. There is also a third committee member assigned for signatory purposes only.

This final paper requires a second final draft due to the Academic Coordinator after receiving feedback at your oral examination. Schedule the oral examination with your Project Advisor and 2<sup>nd</sup> committee member in accordance with the Advising Calendar deadlines.

The format of the final Distinction Senior Project Paper (8-10 pages) will consist of:

- Project title
- Description of the research
- Critical analysis of the work
- Summary of the results
- Implication for your future goals /relationship to the field.

The general timeline and process for the final paper as related to the oral examination is as follows.

- Establish date of oral examination early with your two committee members to be held during the last week of classes.
- First draft of Project Paper due to your committee members one week prior to oral examination.
- At the successful completion of your oral examination, the committee will sign the Arts With Distinction Certification Form and submit to the Academic Program.
- Project paper revisions shared with you during the oral examination.
- Final draft of Project Paper due to your committee, Knowledge Bank, and Academic Program Coordinator by the last day of class in the semester

See Knowledge Bank submission instructions at <http://go.osu.edu/kb-submission-instructions>. Upload your final, approved Distinction Project Paper with appendix listing funding sources and dissemination (video files optional) to the OSU Library's Knowledge Bank at: <https://library.osu.edu/kb/instructions/ugr-honors-theses>

## **SCHOLARSHIP and GRANT SUPPORT FOR SENIOR PROJECT**

It is very important that you work with your Project Advisor early and often as you prepare your application and project funding proposal. While you are ultimately responsible for requesting and obtaining faculty recommendation letters and signatures, the Academic Program Coordinator can assist. Please be sure to include the Academic Program Coordinator as a contact person when you submit your online application, or provide a copy if you deliver a hard copy.

There are two Undergraduate Research Scholarship competitions each year, awarding monies for selected projects. The forms and deadlines can be found on the Arts and Sciences website [www.artsandscience.osu.edu](http://www.artsandscience.osu.edu) > Current students > Scholarships and Grants. Other funds are listed on the Office of Undergraduate Research and Creative Inquiry website <https://ugresearch.osu.edu/> > For Current Researchers > Find Funding.

There are also limited Department of Dance funds for small project funds, the Semester

Funding Initiative (SFI). Students may apply for these funds in Autumn or Spring for use the following term). Awards generally range from \$100-\$300. See emails from the Academic Program Coordinator for details.

Many scholarships are open to all students; pay close attention for any with particular eligibility requirements. If you are awarded an Undergraduate Research Scholarship in support of your project, you are strongly encouraged to complete a Distinction Project and present at the Denman Undergraduate Research Forum.

Third Year BFA students should apply for the spring competition. This will help support your work over the summer and the following autumn semester. If the project develops beyond your initial proposal, and your budget therefore increases, you may apply again in the autumn of your 4<sup>th</sup> Year for additional funding.

Many 4<sup>th</sup> Year BFAs apply in the autumn for work over the autumn and spring.

## **ADDITIONAL INFORMATION FOR SCHOOLS and COMMUNITY SENIOR PROJECTS**

Working with underage minors as part of your senior project requires additional approvals for the safety of you and the underage minors. These requirements review the policy University policy statements and the "standards of behavior" training through the OSU Youth Policy Coordinator, who can be contacted at (614) 688-8643 or [minorspolicy@osu.edu](mailto:minorspolicy@osu.edu).

For Senior Projects working with students in a community or school setting without a classroom teacher present, you must register the academic project and follow these care, custody or control requirements:

- Personnel must obtain a fingerprint background check. In general, this is required every four years. Review the [background check resource guide](#) for guidance. Note that this is different from the university's employment background check.
- Go to <https://buckeyelearn.osu.edu> and log on using your name.# credentials. Type *Minor Participants* in the global search box near the top right of BuckeyeLearn. When search results begin to appear, press *Enter* on the keyboard. Locate the appropriate year and click on the course title. Click *Request* and once on your active transcript, click *Launch*.
- Sign the "[standards of behavior](#)" annually. Note that this includes a general prohibition on one-on-one interactions with minors. Please let your Project Advisor know if this poses a problem.

For Senior Projects teaching at a school with the classroom teacher or a university faculty/staff supervisor present, you must register the academic project but you do not need the background check to follow the *non-care, custody or control requirements*:

- Receive and review policy training at <http://hr.osu.edu/public/documents/policy/resources/150nonccc.pdf>
- Sign the "[standards of behavior](#)" on the back of the training handout. Note that this includes a general prohibition on one-on-one interactions. Please let me know if this poses a problem.



## PRODUCTION INFORMATION FOR ALL PRESENTING CHOREOGRAPHERS

The Department of Dance produces two or more student concerts per year: Winter, Spring, and possible Senior Concerts. All concert dates, including alternate space performances such as Urban Arts Space (UAS) or others, are established by the Department Chair and production staff and published on the Internal Calendar. Students are reminded that all production planning must take into consideration implications for department staffing, use of facility, and fairness to other students and faculty Project Advisors.

Undergraduate choreographic projects are presented on a shared program alongside graduate choreographic projects. BFA choreographic projects should be between 3-6 minutes in length, with Senior or Distinction Projects being no more than 10 minutes in length.

If a student wishes to exceed time limits or use a non-Department-sponsored venue such as Urban Arts Space or the ACCAD Motion Lab, this request goes through the faculty Project Advisor and the Executive Committee (includes the USC Chair).

Choreographers on the Winter or Spring Concerts are required to consistently communicate with Production and Administrative staff and other collaborators during Concert Workshop (Dance 5200) meetings.

Senior Projects on the student concerts are required to **also consistently communicate** with the faculty Project Advisor. For non-Department-sponsored venues, communication with more individuals is vitally important.

### Department Resources for Department Concerts in Barnett Theatre

Winter, Spring, or Senior Concerts will receive:

- Full technical support using performance designated equipment, production crew and front of house staff.
- Both posters and programs must be submitted to the External Relations Coordinator for copy approval.
- Printing of 60 color posters on 11 x 17 paper. Poster copy is due no later than four (4) weeks prior to the concert.
- Photocopying of programs on 8-1/2 x 11 or 8-1/2 x 14 white paper, one-fold only originals. Program copy is due no later than two (2) weeks prior.
- Video documentation of one performance with one camera. All other documentation is the student's responsibility to coordinate appropriate volunteers and check out equipment from the Media Manager. Video documentation footage will be available in the Media Lab 2-3 weeks after the close of the production.

Students are responsible for:

- Any costs associated with costumes, sets, props or equipment needed beyond the theatre's inventory.
- All sound source materials.
- Arranging video documentation beyond the documentation provided by the Department. We encourage you to ask peers and undergraduate students for additional camera support for multiple-camera shoots. Department cameras and equipment are available to use for anyone who has training through our Media Manager or a Dance Film class. The Production Manager will assist with placement of cameras in the Barnett Theatre.

**Department Resources for Urban Arts Space** with prior approval will receive the following support:

- Production staff members consult with UAS participants and UAS staff; they do NOT physically support UAS events. Members of Production 2601 may be available to serve as ushers.
- The only Department equipment available for use is a portable sound system. Students are responsible to supply the playback source.
- Poster and program copy must be submitted to the External Relations Coordinator for approval in conjunction with the deadlines and printing provided by UAS staff.
- Video documentation of one performance with one camera **may** be available depending on Media Manager availability. All other documentation is the student's responsibility to coordinate appropriate volunteers and check out equipment from the Media Manager. Video documentation footage **may** be available in the Media Lab 2-3 weeks after the close of the production.
- Note: The Department will not supply any in-house equipment for performances in alternate spaces.

**Department Resources for ACCAD Motion Capture Lab (MOLA)** after the formal request to ACCAD is approved; requisite coursework in MoLa is expected.

~AS PART of the OSU Dance performance season, students presenting may receive the following support:

- Video documentation of one performance with one camera.
- Both posters and programs must be submitted to the External Relations Coordinator for copy approval.
- Printing of 60 color posters on 11 x 17 paper. Poster copy is due no later than four (4) weeks prior to the concert.
- Photocopying of programs on 8-1/2 x 11 or 8-1/2 x 14 white paper, one-fold only originals. Program copy is due no later than two (2) weeks prior.
- Members of Dance Production 2601 may be available for stage crew.
- Students are responsible for reservations and all other personnel and supplies.

~UNDERGRADUATE "POP-UP" projects that are not part of the OSU Dance season, no extra support shall be granted to the student (such as staff, crew, in-house printing, and video documentation). All aspects of production are the student's responsibility.

**Department Resources for site-specific or alternative venue** after faculty Project Advisor and Executive Committee approval may print up to 5 color and 15 black and white posters on 8-1/2 x 11 or 8-1/2 x 14 white paper. Additional color printing or specialty paper must be purchased by the student at an outside vendor

**Students Presenting Work In Alternate Spaces** are responsible for:

- Securing permission to use the space and incurring costs involved such as rental fee, staffing, etc.
- All costs associated with personnel, designers, technical equipment, costumes, sets and props.
- Securing all production crew and front of house crew. The production staff will assist you with identifying these people.
- All sound source materials.
- Arranging video documentation beyond the documentation provided by the Department. We encourage you to ask peers and undergraduate students for additional camera support for multiple-camera shoots. Department cameras and equipment are available to use for anyone who has training through our Media Manager or a Dance Film class.
- Transportation for all cast, crew, and equipment.

## **TRANSFER CREDIT**

### ***Transferring Dance Credits***

All transfer students are initially advised by the Academic Program Coordinator and USC Chair to assist you in making the transition to the Department and into a cohort of your peers. Please note that the Department curriculum allows us to only transfer a maximum of one year of dance credit. The Undergraduate Studies Committee expects you to spend a minimum of three years of residency in the Ohio State Department of Dance.

At our request, all transfer credits in dance have been evaluated as "special." The grade will again be "K." If you have credit that might fulfill or substitute for a BFA program requirement you must do the following:

1. Submit as much information about the course as possible, such as the course outline, syllabus, texts, etc., to the Academic Program Coordinator.
2. The Academic Program Coordinator will present your materials to the faculty member who heads the area of curriculum. In some cases you may be required to meet with that faculty member in person.

### ***Transferring General Education Courses and Credits***

It is important that you have all transferred credits evaluated by the end of your first semester at OSU; otherwise you may needlessly duplicate course work.

Upon admission to OSU and after submitting transcripts for courses taken outside OSU as needed, you will receive a notice from the Registrar's Office listing all of your credits that have transferred from previous universities. Courses that the Registrar's Office have deemed transferable have been equated with OSU courses and course numbers. General Education transfer credits are evaluated by the College of the Arts and equated with specific OSU courses. In place of a grade, you will find the letter "K" which stands for transfer credit. You receive credits for those courses, but the grades do not affect your point-hour ratio at OSU.

For questions regarding GE transfer credits or strategies for taking classes outside of OSU, contact the College Academic Advisor or Academic Program Coordinator.

It is strongly recommended that you use tools such as [Transferology](#), the OSU and other institutions' course catalogs, request sample syllabi from department offices, and reference the Registrar's website about [Transfer Credit](#) (including the address of where to send credits) to determine which classes to take at other institutions as a transient student and how to get the credit transferred to OSU to apply to your degree.

In summary, BFA program requirements may be fulfilled by:

- Taking the necessary course at Ohio State University
- Request evaluation of a dance or GE course from another institution as a substitution for a course in this Department
- Request the requirement waived or deleted because of previous experience through a curriculum petition to the Undergraduate Studies Committee
- Receive "EM" or examination credit for proficiency in a General Education area
- All GE requirements must be fulfilled by either taking the course at Ohio State or requesting the equivalent transfer credit be officially evaluated and accepted by the appropriate academic office

## EVALUATION, GRADES, AND ABSENCE POLICIES

### *Faculty Evaluation of Students in Any Course*

Instructors evaluate your work and progress through various forms. To discuss your progress, it is recommended that you utilize office hours with instructors at least once per semester.

### *Absences in Any Course*

It is imperative that you attend every class for which you are registered. Your commitment to regular class participation establishes discipline and promotes desirable work habits. **It is your responsibility to know and follow the guidelines set up by individual instructors as to how absences and tardiness will affect the final grading.**

#### *Absences due to dance auditions or study programs*

It is a department policy that faculty allow students excused absences to attend auditions for jobs or dance study programs. Absences for these pursuits need to be negotiated with each instructor for each course **IN ADVANCE**.

For absences due to athletic and intramural team participation, an official letter of explanation is required from the sponsoring unit. The faculty is asked to excuse absences, and the student is responsible for material covered. Again, it is your responsibility to communicate with each instructor **IN ADVANCE**.

## ***Absences in Movement Practice Courses***

Attendance is important because of the experiential nature of the art form. Please follow these policies in movement practice courses.

### ***Absences due to injury or illness***

When you have an injury or illness that results in two or more weeks of consecutive absence in dance classes, or a total of three weeks of non-consecutive absences, you need to inform your instructors AND the Academic Program Coordinator of your situation. You may be advised to drop certain courses, especially movement practice classes, and rejoin them when you are able, but with modified course credit. At the end of the semester the instructor will determine whether or not you are capable of continuing in the course sequence.

You may waive the course you dropped by petitioning the Undergraduate Studies Committee and proceed as normal. Please note that waived courses are not counted in your credits required for graduation. If your instructor feels your injury or illness has slowed your progress significantly, you will be required to repeat the course for credit. If you do not attend the BFA program for a semester or more, you may be asked to re-audition for admission and placement.

In some cases, it may be necessary to request accommodation in consultation with the Disability Services office. Please consult with those specialists, the Student Advocacy Center, College Academic Advisor, and Academic Program Coordinator as appropriate.

## ***Student Evaluation of Instruction (SEI)***

Written evaluation is an important aspect of the continuing dialogue between you and your instructors. As a student, you have the opportunity to comment on all of your courses and instructors through anonymous *Student Evaluation of Instruction* (SEIs) at the end of every semester. Students will receive an email requesting that they fill out the on-line evaluation form and make any additional comments. Faculty and the Department Chair will be given the information gained from these evaluations only after final grades for the semester are submitted.

## ***Grades***

At the completion of each course you will receive a letter grade (A, B, C, D, or E). Some courses, such as independent studies, are evaluated as Satisfactory or Unsatisfactory (S/U). If you, for a valid reason, are unable to complete required course work within the time allotted, you may ask your instructor to consider a grade of Incomplete (I). In such a case, you are expected to complete all requirements prior to the end of the sixth week of the following semester.

All major courses in the BFA in Dance must receive a grade of "C-" or higher to count towards graduation; courses with a grade of "D+" or lower must either be repeated (e.g. Foundation, required coursework) or not count toward degree requirements (movement practice, Focus).

## ***Admissions Appeals Followup***

When an appeal for admission from the Department of Dance Undergraduate Studies Committee on behalf of an accepted auditionee is approved by Undergraduate Admissions, and once the student matriculates, the Department of Dance supports the student in the following ways.

During the initial Autumn and Spring semesters of enrollment, the student will meet individually with the following Department personnel at particular times (a minimum, more if needed):

1. After the 2nd Friday, meet with the instructor of the Introductory Seminar to assess student's start in university/academic life and make an individualized plan for success, utilizing university centers/resources as needed such as Student Life, CCS, Writing Center, etc.
2. Around the 7th week, the Academic Program Coordinator inquires with dance and general education coursework instructors for an informal feedback report of the student's progress in their course to date and meet with the student to assess the student's challenges/successes at mid-term and utilize university centers/resources as needed.
3. After term grades are posted, the USC Chair in Dance meets with the student to assess the student's challenges/successes at the end of the term and utilize university centers/resources as needed.

## **ACADEMIC STANDING**

There are two levels of maintaining good academic standing. One is within the Department regarding major grade point average in Dance courses and the other is within the College of Arts and Sciences regarding overall grade point average.

### ***Within the Department of Dance***

The Department of Dance requires that Dance majors maintain a minimum GPA of 3.0 in the major, and the Academic Program Coordinator and USC Chair assesses all student grades in Dance courses at the end of each term.

If you feel you are struggling with a particular course, you are encouraged to meet with that instructor as soon as possible. If you continue to struggle or other issues are affecting your academic performance, you are strongly encouraged to meet with the Academic Program Coordinator, USC Chair, and faculty Project Advisor for assistance. You are also encouraged to contact the Office of Student Life and Counseling and Consultation Services (see Appendix).

The OSU Freshmen Forgiveness policy, which allows freshmen to re-take one course for which they received a low final grade, does not apply to any movement practice courses. If you receive a "D" or below in a movement practice course, you will need to enroll in additional movement practice courses to meet the degree requirements.

As noted above, you must receive a grade of C- or better for a Dance course to count toward degree requirements.

### ***Within the College of the Arts and Sciences***

When your cumulative grade-point average (GPA) falls below 2.0, you are considered to be in academic difficulty. This can lead to academic warning, probation, or dismissal. If you feel that you are in academic difficulty (even if your cumulative GPA is above 2.0), please see the College Advisor or Academic Program Coordinator as soon as possible to discuss the issues that may be affecting your academic performance and to follow suggestions on how to get back on track.

See <http://artsandsciences.osu.edu/current-students/advising> for more information about academic standing and other resources for advising.

## **HONORS AND SCHOLARS**

At the university level, high-achieving students may benefit from more rigorous programs such as Scholars (available only as an incoming freshman) or Arts/University Honors (you may apply at any time in your degree program).

Scholars programs provide:

- Priority scheduling
- Scholars housing (required)
- 14 different programs from which to choose
- Program specific co-curricular activities
- Theme-based activities & workshops
- Special study abroad programs

Honors programs provide:

- 500+ Honors sections of courses and priority scheduling
- Faculty-guided research experiences
- Graduation "with Honors"
- Honors housing (optional)
- Special study abroad programs

### ***Honors***

Students entering the university with Honors designation retain their status by maintaining a 3.4 GPA.

Incoming transfer students are immediately eligible to apply for Honors if the GPA at the previous comparable institution was a 3.5 based on at least 45 hours. If, as a transfer student, you do not enter OSU with a 3.5, but achieve one here, you may apply for Honors after one semester of work in the department and university course work.

A 3.4 GPA must be maintained once any student has been accepted into the program. One

semester of grace will be extended to the student if the cumulative point hour falls below a 3.4.

If you have questions about the process for application or the criteria for acceptance, please visit the university Honors and Scholars website at <http://www.honors-scholars.osu.edu> or the College of Arts and Sciences website at <http://artsandsciences.osu.edu/current-students/academic-programs/honors-scholars> or contact the Department Honors Advisor and College Academic Advisor.

### ***Latin Honors***

Students (Honors or not) graduate with Latin Honors when their cumulative grade point average (GPA) is 3.5 or higher.

- Graduation Cum laude: 3.5-3.69 GPA
- Graduation Magna cum laude: 3.7-3.89 GPA
- Graduation Summa cum laude: 3.9 GPA and above

### ***Graduation with Distinction***

You may pursue a degree with distinction if you maintain a 3.4 GPA in all required courses in the BFA program and propose and complete an approved Distinction Project. Although you are required to register for honors research, you do not need to be Honors student to do a Distinction Project. Students who complete the preceding requirements will have the with distinction designation inscribed on the diploma.

For further information on the Honors Program or Distinction Projects see the Department Honors Advisor or College Academic Advisor.



## APPENDIX: TUITION FUNDING

The Department has the following tuition scholarship funds for the use by the Undergraduate Studies Committee. Unless otherwise stated, scholarships from these funds are awarded to current BFA students based on financial need, merit, and growth in the program. More information is available on the website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Scholarships, Grants and Funding.

These tuition scholarships can be awarded to undergraduate and graduate students, although priority is given to undergraduates who have completed at least one year in the program. You must apply each Spring for consideration for the following academic year. Scholarships are not automatically renewed.

You are encouraged to apply EACH YEAR for other scholarship opportunities listed with the [Office of Diversity and Inclusion](#), [OSU Special Scholarships](#), and the [College of Arts and Sciences](#) and external sources you find on your own.

### Dance Legacy Fund Names

- Helen P. Alkire Scholarship Fund was established in honor of the founder of the Department of Dance at OSU. Scholarships from this fund are awarded to BFA students whose study emphasis is in performance and choreography.
- Stella J. Becker Scholarship Fund was established in honor of the late OSU alumna, dance teacher, and choreographer from Bexley, Ohio.
- Vera J. Blaine Special Projects Fund was established in honor of Vera J. (Vickie) Blaine, department chair from 1982-1995 and professor emerita, to support creative projects in dance.
- Rosalind Pierson Scholarship Fund was established in memory of department professor M. Rosalind Pierson, a gifted dancer, teacher and mentor.
- Presutti-Madison Scholarship Fund was established by Janet Madison, an alumna, in memory of her mother, Lucy Presutti, to provide support for archival research in dance.
- Aida Cannarsa Snow Endowment Fund was established to provide need-based scholarships to students interested in the arts (specifically in Art Education, Art, History of Art, Theatre, and Dance).
- Catherine Elizabeth Woods Dance Scholarship Fund was established in 2006 to honor the memory of a young dancer and performer. Catherine was the daughter of OSU Marching Band Director, John Woods, in the School of Music.
- Timothy Scott Allan Award for Modern Dance is named for Ohio State University Department of Dance alumnus Tim Allan ('85) who passed away in 1996, this award is given to an undergraduate dance major specializing in modern dance who exemplifies creativity, humor and wit, abundance of spirit, love of dance, generous sharing of time and talent, and a striving for excellence.

- The Office of Financial Aid Scholarship Fund assigned to the Department of Dance provides tuition scholarships to underrepresented groups in the Department (for the field of dance, persons of ethnic origin and males).

#### Application Procedures

1. You may apply for scholarships on the Department website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Scholarships, Grants, and Funding during the application period, typically each February for the upcoming academic year. See emails from the Academic Program Coordinator for details.
2. Complete the online Free Application for Federal Student Aid (FAFSA), which must be on file with the Office of Student Financial Aid [www.sfa.osu.edu](http://www.sfa.osu.edu). You must apply each year for the FAFSA; it is not automatically renewed.
3. Applications are reviewed by the USC and you will be informed of the decision via email.

In order to retain your Dance scholarship funding for each semester of the award year, you must be in good academic standing according to the university and the Department as a BFA in Dance.

## APPENDIX: HEALTH AND WELLNESS

The Dance faculty are concerned about the physical and psychological health of all the students in the Department. We strive to create an atmosphere of support and communication around issues of wellness. We work closely with students to address health habits that may affect their performance in the program.

There are many wellness services across campus. This includes workshops, classes, and counseling services available through the [Younkin Success Center](#), [OSU Counseling and Consultation](#), [Academic Learning Lab](#), [Recreational Sports](#) and other campus programs.

Should any instructor or staff member become concerned about an individual student, they will request that the student meet with a faculty member to discuss appropriate strategies, which may include a referral to medical and/or counseling services.

### ***Care and Prevention of Injuries***

Dancers subject their bodies to unusual physical stress and it is vital to cultivate proper, sensible habits regarding class work, eating, and even your daily routine. Your body must be respected and cared for if it is to respond to your demands.

The following suggestions have been compiled to help you care for yourself.

- On-site services at the [Dance Wellness Clinic](#) (291 Sullivant Hall) are provided for the convenience of students, faculty and staff. These services include athletic training, physical therapy, and sports chiropractic.
- More extensive services are available at the [OSU Sports Medicine/Performing Arts Medicine](#) clinic at the OSU Jameson Crane Sports Medicine Institute. Be sure to inquire about insurance coverage when making an appointment.
- Also, all Dance students are eligible for treatment by doctors trained in Sports Medicine at the [Wilce Student Health Center PT/Sports Medicine Department](#).

### ***Accidents***

Minor accidents that occur in Sullivant Hall should be reported on the Department website at [www.dance.osu.edu/accidentreport](http://www.dance.osu.edu/accidentreport) and the Dance Reception Office in 316 Sullivant Hall should be notified as soon as possible.

It is very important that you maintain the correct contact information for your emergency contact in your Student Center through BuckeyeLink at all times!!

If there is an emergency requiring a physician, there are three ways you can respond:

- Dial 911. The operator at this number will ask about the emergency and call for whatever is necessary -- Police, Ambulance, or Emergency Squad
- Go to the Emergency Room of University Hospital (best option due to individuals who may not have OSU student health insurance)
- Go to the Student Health Services (<http://shc.osu.edu/>, hours 8 AM-4:30 PM). Proceed to the Trauma Urgent Care Floor for Physical Injuries (614-292-4321). If necessary, they will refer you to J.L. Camera Center to see an Orthopedist or Physical Therapist. In order to find out about Student Health Insurance coverage (<http://shi.osu.edu/>) call 614-292-3414.

- Inform the Dance Reception Office at 614-292-7977 and request that the emergency contact (updated as needed by the student in their Student Center) be notified

If there is an accident or illness that occurs in class or rehearsal and does not require emergency care, first-aid kits with band-aids, peroxide, rubber gloves, paper towels, disinfectant spray, and athletic tape are available in all studios. Ice is available near the studios in the small freezers.

For ALL accidents that occur in classes or rehearsals, the instructor or student in charge report it on the Department website at [www.dance.osu.edu/accidentreport](http://www.dance.osu.edu/accidentreport) and the Dance Reception Office in 316 Sullivant Hall should be notified as soon as possible. The completed form will be received by the Academic Program Coordinator for the student's file.

If an injury or illness prevents you from attending class, it is your responsibility to let your instructors know the nature of your condition and make alternative arrangements for completion of assignments or participation. Occasionally, it may be necessary to take an Incomplete or drop the class. Consult with the instructor, Academic Program Coordinator, and/or College Academic Advisor to make the decision that works best for you.

### ***Nutrition***

It is important to eat regularly and well, including breakfast. The lack of sufficient or proper food, especially when doing a lot of physical activity, will result in fatigue, poor muscle tone, and dizziness. It is unwise to skip meals for any reason. If you have questions about diet and nutrition, or concerns about a healthy attitude towards food, you can contact the Student Wellness Center (<http://swc.osu.edu/>) at 614-292-4527 or Student Health Services (<http://shc.osu.edu/>) for nutrition counseling.

If you are suffering from an eating disorder, you should be in touch with the Academic Program Coordinator and a faculty member you feel comfortable discussing this with and make an appointment with a counselor at the Student Wellness Center.

### ***Mental Health Services***

Professional counseling and psychotherapy services are offered at Counseling and Consultation Service office ([www.ccs.osu.edu](http://www.ccs.osu.edu)). To make an appointment, call 292-5766.

### ***Disability Statement***

Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated, and should inform the instructor as soon as possible of their needs. To register a documented disability, please call the Office of Disability Services (located in 150 Pomerene Hall) at 292-3307 TDD, or visit <http://www.ods.osu.edu>.

### ***Office of Student Life Resources***

Other services related to health and wellness can be accessed through the Office of Student Life (<http://studentlife.osu.edu/>).

## APPENDIX: STUDIO RESERVATION POLICY

**Please remember that studio use is only for Department and Dance faculty/staff/student individual research/academic purposes. Studios are not to be used for student organizations or free/fee-based community classes or rehearsals unless sanctioned by the Department and using Department class cards.**

All outside groups and student organizations must rent the space with Department approval. Please contact the HR/Fiscal Officer for details.

To reserve a studio complete an online request form at [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Space Reservations. See emails from the Academic Program Coordinator for passwords and details.

The USC policy is that undergraduate choreographers may rehearse to a **maximum of four hours per week per piece**, for department class work and department performances only.

Please take care of our studios! See details on the website above.

**You may only request space for the listed semester from first day of class until the end of class (or less).**

Due to extremely high demand for studios for courses and rehearsals, priorities for space reservations are:

- Department classes (including instructor warm-up/class-prep and lab time)
- Rehearsals for faculty and visiting artist performances
- MFA and PhD students producing projects
- Fourth year BFAs completing Distinction or Senior Projects
- All other BFAs producing on concerts, working on class material, or general research

In order to retain your rehearsal space, **Dancer-Choreographer Contracts** must be signed and submitted during the first two weeks of rehearsal. The contracts are available as a Word .docx or a DocuSign powerform at [www.dance.osu.edu/toolkit](http://www.dance.osu.edu/toolkit).

The purpose of this policy is to promote a culture of safety, professional courtesy, time management, and communication among our student-artists and their student/faculty/staff collaborators. **Both undergraduate and graduate student choreographers are responsible for completing their portion of the contract (rehearsal days/times) and requesting all cast members sign the contract within the first two weeks of the rehearsal start-date.** All signed contracts must be submitted to the Academic Program Coordinator within two weeks of the rehearsal start-date. Failure to do so will result in loss of rehearsal space. Any breaches of the signed contract from dancers or choreographers should be brought to the attention of the Department Chair, Project Advisor, and Concert Workshop facilitator, as applicable.

## **APPENDIX: RECOMMENDED SUPPLIES**

The Department recommends that each student purchase an external hard drive for storage of video projects, etc. See other technology resources reference information at [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Technology Resources

Dance Clothes and Shoes: instructors have their own requirements about attire. Please refer to your course syllabus for instructions on attire.

Locks for Lockers: select a reliable lock for the best security. At the end of each year, be sure to clean out your locker(s) and take everything with you. Over the summer all locks are cut, lockers cleaned, and the items recovered are donated to area shelters.

Personal first-aid: be prepared with any supplies particular to you, such as braces or crutches.

## APPENDIX: UNIVERSITY RESOURCES

### ***Use and Availability of Video Media in the Music & Dance Library***

The Department of Dance visual media collection is housed in the [Music and Dance Library](#) in The Science and Engineering Library (SEL). Students are encouraged to study a wide range of these works in order to increase their familiarity with traditional as well as newer, more contemporary choreography. For more information visit: <http://library.osu.edu/find/collections/music-dance-library>.

To access work by a particular choreographer, go onto the [University Libraries Catalog](#) at <http://library.ohio-state.edu/search> and do a search by author (ex. Morris, Mark will pull up a number of written materials about Mark Morris, as well as media of his work). Visual media may be checked out by all students and faculty at the A/V Center behind the Circulation Desk in the Music and Dance Library.

At times, faculty members will pull media from general circulation in order to place them on reserve for class use. Students may view these Class Reserves for 2 hours in the library by leaving their BuckIDs with the A/V Center attendant. The Music and Dance Library houses a number of media players for individual viewing, and there is a group video viewing room which may be reserved for class viewings. Reservations for the video viewing room must be made several days in advance and students should contact the Circulation Desk in the [Music and Dance Library](#).

### ***The Writing Center***

The OSU Writing Center (<http://cstw.osu.edu/writingcenter>) offers free tutorial service to all university students. Writing Center staff members will help you at any stage in your writing: drafting ideas and developing a thesis, organizing and structuring a paper, or with any specific grammatical or stylistic concerns you may encounter. While staff members do not proofread or edit your paper, they can help you develop strategies and approaches that will help you strengthen your overall writing abilities.

### ***Study Skills***

The Dennis Learning Center (<http://dennislearningcenter.osu.edu>) provides academic learning services and support to OSU students through [courses](#), [workshops](#), [appointments](#), and online [student resources](#), assists in the development of study skills, time management, test-taking strategies, learning from text, note-taking, and self-regulation strategies, and collaborates with other institutions to offer the Strategies for College Success Course (see the [adopt our materials](#) section).

### ***Office of Diversity and Inclusion***

The ODI oversees the Hale Center, the Todd Anthony Bell National Resource Center on the African American Male, the American Disability Act program (ADA), the nine-city Young Scholars Program, as well as being home to a wide-range of retention, mentoring, scholarship, and access programs. See [www.odi.osu.edu](http://www.odi.osu.edu) > For Students for information about LGBTQ, Undergraduate (Scholarships, Academic Support, Additional Opportunities, and Community Outreach), ODI Scholars, Graduate and Professional, and Student Employment information.

## ***Career Counseling***

In addition to Dance faculty and staff, the university provides Student Life Career Counseling and Support Services (<http://careerconnection.osu.edu/>) and the College of Arts and Sciences provides unique Career Services (<http://artsandsciences.osu.edu/current-students/careers>)

Both of these services are here to assist students in the arts to assist in preparing job materials and making connections to outside resources. There are also career counseling services for all OSU alumni.

### **CAREER CONNECTION SERVICES:**

*Individual Career Counseling*

*Career Assessment*

*Job Campaign Assistance*

*Workshops and Group Counseling*

*ESCE 2272 Career Development Course*

### **CAREER SERVICES IN THE COLLEGE OF ARTS AND SCIENCES:**

[FutureLink](#)

[Career Planning](#)

[Resume Review](#)

*Interview Skills*

*Internships*

*Job Search Strategies*

*Career Fairs*

*On-Campus Employer Visits*

*Additional Resources*

- [Guides and Tip Sheets](#) - for resumes, interviewing, job search strategies, and more.
- [Workshops and Career Events Calendar](#) - listing of events offered throughout the year.
- [Career Pathways in Diversity](#) - Career development opportunities that celebrate workplace diversity.
- [Buckeye Careers Network](#) - additional services offered by OSU.

### **ALUMNI CAREER CONNECTION**

Sign up for [LifeTime Email Forwarding!!](#)

#### **Alumni: Create an Alumni Career Connection account**

- Search for employers who want to hire Ohio State grads
- Save your favorite jobs
- Upload your resume and cover letter
- Track your job applications

**Employers:** [Post your jobs and connect to outstanding Ohio State grads.](#)



## APPENDIX: SULLIVANT and CAMPUS SAFETY INFORMATION

### ***Sullivant High Street***

It is VERY important that you secure your belongings, and University property, at all times. **NEVER leave your belongings in the Green Room, hallways, or open areas; KEEP THEM SECURE in a LOCKED locker or WITH YOU at all times.** If you see anything suspicious at all, please let a faculty, staff, or front desk student assistant know, or call Public Safety Dispatch at 614-292-2121.

Please be aware of your surroundings and people coming in and out of the building. When reporting suspicious activity, the more descriptive you can be is best.

If you are ever concerned for your safety, please call the police or campus security.

### ***Police, Fire, Medical***

For EMERGENCY: **9-1-1**  
police-fire-medical (but only for emergency, please.)

For NON-EMERGENCY POLICE: **292-2121**

For NON-EMERGENCY FIRE: **292-2345**

Emergency telephones, located around campus and identified by a blue light, should also be used for emergency assistance or for other service requiring immediate help or attention. You will be directly connected with University Police.

Ohio State University Police  
<http://www.ps.ohio-state.edu>  
Email: [Police@osu.edu](mailto:Police@osu.edu)

### ***Student Safety Escort Service***

The Student Safety Escort Service ([http://www.ps.ohio-state.edu/sss/escort\\_info/](http://www.ps.ohio-state.edu/sss/escort_info/)) provides safe transportation during the evening and early morning hours (7pm to 3am) for students, faculty, and staff in the campus area. Trained uniformed student employees will walk or drive you to and from your destinations within the service area. The escorts carry two-way radios providing direct communication with University Police.

Phone Number: 614-292-3322

Please call as early as possible, during our operational hours, as rides are scheduled on a first-come first-serve basis. If you must cancel your ride, please do so as early as possible to avoid violating any usage rules and to allow another student the opportunity to receive an escort.

When you call, you will be asked for the following information by our dispatchers:

- Your first and last name
- Your pickup location

- Your destination
- The number in your party
- The time the escort is desired
- Your OSU "dot" number

When you enter the vehicle you will be asked for your BuckID. Failure to provide an ID may result in your ride being cancelled.

*Examples of the BFA Planning Document and BFA Checklist to follow.*

**BFA DANCE CHECKLIST for SEMESTERS (updated August 2016)**

Name \_\_\_\_\_

Date of Matriculation: \_\_\_\_\_

Project Advisor \_\_\_\_\_

**GENERAL EDUCATION (GE) COURSES  
37 credit hours**

Course Number/Title	Semester	Credits
<b>Writing 1:</b> English 1110		3
<b>Writing 2:</b> 2367 (any department)		3
<b>Quantitative Reasoning 1:</b> Math 1075 Proficiency		0
<b>Quantitative Reasoning 2:</b> Dance 3301 Analysis		0
<b>Data Analysis:</b>		3
<b>Natural Science</b> (10 credit hours, one must have a lab)		
Biological Science:		
Physical Science:		
3rd Course if necessary:		
<b>Literature:</b>		3
<b>Visual/Performing Arts:</b>		3
<b>Social Science</b> (2 classes from 3 sub-categories)		
		3
		3
<b>Historical Study</b>		3
<b>Open Option:</b>		3

**Diversity - 0 credit hours**  
Each of the following requirements as marked in the GE listings: 1 social diversity, 2 global studies  
*Note: up to 6 hours of Minor courses that are GEs can overlap with GE requirements.*

**MOVEMENT PRACTICE (MP) COURSES  
30 credit hours**

Contemporary (16 credit hours)	Semester	Credits
3101		2
3102		2
4/5101/2		2
4/5101/2		2
4/5101/21		2
4/5101/2		2
4/5101/2		2
4/5101/2		2
<b>Ballet</b> (8 credit hours)	Semester	Credits
3111		1
3112		1
4/5111/2		1
4/5111/2		1
4/5111/2		1
4/5111/2		1
4/5111/2		1

**Additional Movement Practice**  
(6 credit hours, must include at least one somatics class)

Course Number/Title	Semester	Credits

**Notes:**

**FOUNDATION COURSES  
32 credit hours**

Course Number/Title	Semester	Credits
2601 Production (AU or SP)		2
2701 Music Skills for Dance (AU)		2
2702 Creative Technologies for Dance (AU or SP)		2
2801 Introductory Seminar I (AU)		1
2802 Introductory Seminar II (SP)		1
3201 Composition I (SP)		3
3202 Composition II (AU)		3
3301 Analysis (AU)		3
3411 History/Theory/Literature I (AU)		3
3412 History/Theory/Literature II (SP)		3
3501 Education (AU or SP)		3
3801 Kinesiology (AU or SP)		3
4700 Repertory (AU or SP)		2
5602 Lighting Design (AU)		1

**FOCUS COURSES  
22 credit hours**

Course Number/Title	Semester	Credits
4801 Senior Seminar I (AU)		1
4802 Senior Seminar II (SP)		1
4998 Senior Project		2
OR		OR
4999H Distinction Project		4
Focus Electives (select from list)		18

**UNIVERSITY FREE ELECTIVES – 6 credit hours**

Course Number/Title	Semester	Credits

**TOTAL CREDIT HOURS** ..... **127**  
*Transfer students need to complete at least 42 credit hours at OSU for BFA and at least 60 for Honors/Distinction.*

**Minimum Overall GPA** ..... **2.0**  
**Minimum GPA in Major** ..... **3.0**  
**Minimum Dance grade for graduation** ..... **C-**



Department of Dance

**FOCUS CURRICULUM and PROJECT PLANNING Document**

1. **COMPLETE BOTH PAGES!**
2. During your 2<sup>nd</sup> year, discuss your Focus interests and plan with at least one Faculty Mentor. **This is NOT your Project Advisor.** Your Project Advisor will be assigned by the Undergraduate Studies Committee in your 3<sup>rd</sup> year after the Senior Project proposal draft is submitted.
3. Submit a **COPY** completed form to the Academic Program Coordinator by the deadline on the Advising Calendar **with a Faculty signature** – YOU KEEP THE ORIGINAL for REFERENCE! These planning documents are reviewed by the Undergraduate Studies Committee for course planning and additional feedback, if needed.
4. During your 3<sup>rd</sup> year, continue to meet with Faculty Mentor(s) to continue to develop your Senior Project Proposal and submit to Academic Program Coordinator by the deadline on the Advising Calendar (available in Toolkit > Internal Calendar).

Full Name:	
OSU Email:	
Projected Graduation (Sem/Yr):	
Faculty Mentor(s):	
Proposed Focus Area(s):	

**RATIONALE:** Write a 250-300 word essay that addresses:

1. **your intended focus or foci in the BFA program**
2. **your ideas for your senior research**
3. **your proposed focus coursework and how it will support your research interests**

*BRAINSTORM OUT LOUD*

*DREAM*

*WHY?*

## FOCUS CURRICULUM

- See possible courses listed on BFA Checklist and/or Undergraduate Handbook (both in the Toolkit section of the Dance website) and/or the Course Catalog.
- If you are planning to present a performance/choreography, you will be enrolled in Dance 5200 Concert Workshop by the Academic Program Coordinator after the work has been adjudicated. Make sure there is space on your schedule!
- You can request Dance 4701 Performance credit for being in graduate student works by emailing the Academic Program Coordinator.
- Note: after the two (2) credit hours required for Dance 4700 Repertory Foundation requirement, only four (4) additional credit hours of Dance 4700, 4701, and 4790 may count toward your Focus Curriculum.
- Courses outside of Dance may be included in Focus Curriculum upon approved petition to your Faculty Mentor or Project Advisor and the Dance Undergraduate Studies Committee.
- For any Field Experience or Independent Study, plan to enroll during the activity or enroll immediately following to work on follow-up reports/documentation. Use the **Independent Study Plan and Permission Form**.
- If you have course requirement that conflicts with morning Movement Practice, discuss options with the Academic Program Coordinator prior to enrolling! You will need to submit the **BFA Curriculum Petition** to the Academic Program Coordinator for the Undergraduate Studies Committee review.

3rd Year AUTUMN	3 <sup>rd</sup> Year SPRING	Notes
<i>List specific Dance or non-Dance Focus courses desired</i>  Technique	<i>List specific Dance or non-Dance Focus courses desired</i>  Technique	
4 <sup>th</sup> Year AUTUMN	4 <sup>th</sup> Year SPRING	Extra (if needed for GEs, Minor, Dual Degree)
<i>List specific Dance or non-Dance Focus courses desired</i>  Technique Senior Seminar Senior Project	<i>List specific Dance or non-Dance Focus courses desired</i>  Technique Senior Seminar Senior Project	

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Student:                      Print Name    Signature    Date

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Faculty Mentor:              Print Name    Signature    Date

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Submitted to the Academic Program Coordinator on:    Date