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INTRODUCTION

Welcome to the BFA program in the Department of Dance at The Ohio State University!

This handbook is designed to provide you with much of the information you will need as you begin your BFA in Dance, including coursework, scholarships, emergency contacts and many other resources. You will continue to use this book as a reference throughout your career at OSU in conjunction with your Department of Dance and College of Arts and Sciences advisors.

This Handbook provides a wealth of information specific to students entering the OSU Department of Dance in 2013, and constitutes an understanding of responsibilities each student must fulfill in order to satisfactorily complete her or his degree program.

It will be necessary to utilize the Department website www.dance.osu.edu throughout the BFA program in order to access a variety of resources, including the calendar, the departmental blog, departmental scholarship announcements and applications, research opportunities, job openings, and a wide variety of other information. While the degree requirements of the BFA program will remain the same, the website will always contain the most current logistical details.

In addition to the Dance website, the university BuckeyeLink website www.buckeyelink.osu.edu is the main portal for students to find academic information, enroll in classes, and maintain your most current contact and emergency contact information. In addition the Student Service Center website www.ssc.osu.edu is the portal for questions pertaining to the Registrar, Bursar, Financial Aid, and other important university offices. The College of Arts and Science advising website www.ascadvising.osu.edu should also be reference frequently for valuable resources.

Important persons mentioned in this Handbook are here to assist you in your BFA program.

Academic Program Coordinator .........................Amy Schmidt.442 - email for appt
College Academic Advisor .................................Ed Quinn.142 - call 614-292-6961 for appt
Undergraduate Studies Committee Chair ..........Mike Bruce.8
Department Honors Advisor ..............................Dave Covey.1
External Relations/Outreach Coordinator ..........Dori Jenks.3
Administrative Manager ..................................Deborah Singer.95
Media Manager .............................................Toby Kaufmann-Buhler.1

The Ohio State University
Department of Dance
316 Sullivant Hall
1813 North High Street
Columbus, OH 43210

Office Phone: 614-292-7977
Fax: 614-292-0939
Website: www.dance.osu.edu
Email: dance@osu.edu
BACHELOR OF FINE ARTS IN DANCE

At the successful completion of all Department of Dance and university requirements, you will receive a Bachelor of Fine Arts (BFA) in Dance degree from The Ohio State University.

The BFA in Dance provides a comprehensive education across the field of contemporary dance with a core focus on the dancing experience. We offer a solid foundation in movement practices with an emphasis in contemporary and ballet, performance, choreography, history/theory/literature, dance description and analysis, dance education, production and technology. You will also have the opportunity to delve into an area of your own interest through your Focus Courses and Senior Project. To complete your educational experience, you are also required to do course work in the humanities, social, behavioral and natural sciences, mathematics and the other arts. The Department of Dance and university also offer a wide range of classes for the university community.

Our curriculum is designed to be demanding. It challenges your physical, creative and analytical abilities. We value the education of the whole person and aim to be responsive to your individual needs. You are a partner in your own education providing focus, energy, skill, and creativity. With your active participation, we help you become the dance artist you want to be. At the end of your time with us, you will have developed the abilities, perspective and imagination to be visionaries, advocates and leaders in the ever-changing field of dance.

ADVISING IN THE BFA PROGRAM

We place a high value on communication between students and faculty. Faculty input with your class performance and career goals is important to your professional development and networking in the field of dance during college and after graduation.

First year students (freshman and transfers) receive guidance in Freshmen Seminar, as well as other class meetings and as needed by appointment with the College Academic Advisor, Dance Academic Program Coordinator, and Dance Undergraduate Studies Committee Chair.

During the second and third years, you will be assigned a faculty advisor. You will meet with him/her at the Autumn Advising Day (prior to the first day of classes) and at Autumn and Spring “pre-registration previews” during the morning movement practice class. You need to initiate additional meetings with your faculty advisor at least one time during each semester to discuss your goals and strategies for your BFA experience. It is also recommended that you meet with the College Academic Advisor and Academic Program Coordinator as needed to make sure you are on track to complete degree requirements. See the Recommended Sequence of Coursework section for more details.

During the fourth year in the BFA program, Senior Seminars provide guidance and advising appointments are available with the Senior Class faculty advisor, your individual faculty Project advisor, College Academic Advisor, and Dance Academic Program Coordinator as needed. See the Recommended Sequence of Coursework section for more details.
All faculty members are required to hold regular office hours and we encourage you to meet with your advisors and teachers when you have questions or concerns. When you have any question or concern, please ask! Don’t put it off because good questions are timely questions.

**STUDENT REPRESENTATION and INFORMATION PLANNING**

Every cohort (first, second, third, and fourth years in the BFA program, plus graduate students) select a Class Representative to inform the Department Chair of positive and constructive feedback about the program experience and suggestions for improvement from your classmates.

In addition to meeting with the Department Chair as requested and as needed, the Class Reps plan the Department Information at the end of Autumn and Spring semesters. In the Department Information, composition classes are asked to share work as well as any other individuals or groups that wish to show work at this in progress. The Class Reps assist the Chair by organizing the sign-up, serving as Master of Ceremony (emcee), running the sound, setting up and striking chairs, and inviting all faculty and staff. The External Relations Coordinator, Academic Program Coordinator, and Administrative Manager are also important resources in this process.

In addition to the Class Reps, other undergraduate students are invited to serve on some Department committees, such as the Undergraduate Studies Committee or any faculty search committees, to offer student perspective and feedback on program processes. In particular, the undergraduate representative on the Undergraduate Studies Committee is most often a fourth-year student who recruits classmates and other cohorts to “crew” the October and February auditions for the BFA program and assists with Academic Program Coordinator and External Relations Coordinator with logistics of the auditions.

These leadership opportunities require responsibility, advocacy, initiative, and communication with faculty and staff. We encourage all interested students to inform the Academic Program Coordinator for next steps to participate in such important roles in the program and department.

**DESCRIPTION OF CURRICULAR AREAS**

*Movement Practice*

Movement Practice classes are the most time-intensive requirements in the BFA program. All major students are required to take the 10:20 a.m. contemporary and ballet classes Monday-Friday. All incoming freshman/transfer students enroll in 3101-3102 and 3111-3112 the first year in the BFA program to develop as a cohort. After the first year in the program, you will be placed by faculty in the appropriate level of Contemporary and Ballet Movement Practice each term in order to benefit and challenge your skills (Dance 4101-4102, 5101-5102, 4111-4112, 5111-5112).
Our dance training focuses on developing expressive and physical skills through exposure to a wide range of styles including modern, postmodern and fusion dance forms (such as contemporary dance combined with African-based forms). While the emphasis of the program is on contemporary dance, we also provide a solid training in ballet.

BFA students must complete eight semesters of major movement practice classes. Only one semester of movement practice outside the major 10:20 a.m. time may substitute for this requirement, but must be pre-approved by your faculty advisor and the Undergraduate Studies Committee by petition on a case-by-case basis.

In addition to your 10:20 a.m. required movement practice classes, you must complete six additional credits of movement practice classes, one of these credits being a somatic practice such as Pilates, Alexander Technique, or Yoga. Your six credits may include hip hop, jazz, West African, Capoeira, improvisation, tap, social dance, and so on as well as additional contemporary and ballet classes for students in the BFA, MFA, and PhD programs in Dance.

Contemporary and ballet class placement is determined by the faculty teaching the movement practice classes, who consider the match between the student and the particular focus of the movement practices offered. There are five levels of ballet movement practice classes. Generally, you remain in the same level for the full academic year, unless your instructor recommends a change.

If you and your instructor feel you have been inappropriately placed or would like to request a change, you may consult with your faculty advisor to craft a short description explaining your request and email it to the Academic Program Coordinator for consideration by the Undergraduate Studies Committee.

**Somatic Practices**

Somatic Practices center on a variety of ways to understand and experience movement and your body. We address a range of movement practices that are useful to dancers and address such issues as: how to move with greater range, efficiency and ease; how to avoid injury; and how to identify and work through inefficient and destructive movement habits. These approaches are an integral part of your dance training here. You will learn more about the structure and function of your body through the study of Kinesiology during your second year.

**Composition/Choreography**

The dance composition sequence Dance 3201 and 3202, required of all BFA students, explores the process of making dances through solo, duet, and group studies. These courses are designed to help you cultivate your creative voice as a dance artist through creative problem solving, generating movement ideas, and developing your ideas in a context that communicates choreographic intent. You also develop observational skills that help you understand, analyze, and critique the art and craft of choreography.

In addition to the required courses, students with an interest in choreography have the opportunity for in-depth study through additional classes such as Dance Film, Music and Choreography, Group Forms, Interdisciplinary Connections, Intermedia, and various independent studies.
Description, Analysis, and Notation

In the required Dance 3301 Analysis course during your second year, you observe, analyze and perform movement, providing a framework for distinguishing salient features of movement. You expand your own movement preferences and become more articulate in performance.

Exploring an organizational framework for the elements of movement expands your sources for improvisation, composition, and teaching. You gain access to scores from different cultures and styles for performance, or as movement sources for composition or teaching. Although the courses are primarily movement oriented, you also spend some time in the computer lab as you learn the software program LabanWriter, which was created at Ohio State. The University accepts this course as a substitute for the Mathematical and Logical Skills requirement in the General Education (GE) curriculum for BFA majors only.

Performance

In performance, many areas of the curriculum converge. You have the opportunity to perform in a variety of works, exposing you to a range of creative processes, dance styles, and performance approaches. You may participate in new work and existing repertory by faculty and visiting artists, MFA projects in choreography, technology, directing from Labanotation score, and undergraduate student choreographic projects. Casts for these works are created in two ways: through casting auditions for all BFA, MFA, and PhD students, or through coursework. Performances range from fully produced concerts to informal events in a variety of venues, including proscenium stages, alternative spaces, public schools, and community centers.

When you are cast for a faculty or visiting artist work, enrollment in the appropriate coursework is required (Dance 4700 Repertory or Dance 4790 Repertory Special Topics). Once cast lists are announced, the Academic Program Coordinator will enroll you. When you are cast in a graduate student work that is produced in a concert, enrollment in coursework (Dance 4701 Performance) is recommended but not required. You must email the Academic Program Coordinator to request enrollment for Dance 4701 under the faculty advisor of the graduate student if desired.

History/Theory/Literature

Students are required to take a minimum of two courses in History/Theory/Literature. These courses deepen and expand studio experiences of the art form by offering alternative global views as well as a greater understanding of the social, political, and cultural continuum of concert dance forms. These courses include content such as a study of dance forms of the African Diaspora and the histories of western concert/theatre dance. For further study, you can elect to take more advanced dance history and research courses, courses dedicated to writing about dance, as well as independent studies that are carried out with the supervision of a faculty member, lecturer, or visiting scholar.

Production and Lighting Design

The area of Production and Lighting Design complements your studio and academic course work, and introduces you to the elements of framing and supporting dance in a stage space. In Dance 2601 Production, you work back stage in proscenium theatres and in various alternative settings on campus and in the community. The course provides a general survey of all aspects
of producing a dance concert. In Dance 5602 Lighting for Dance, you design a light plot for a dance produced in a student concert, and work with a computer-based lighting system to execute your design. Independent projects in this area can be arranged, and supplemental course work may be explored in related departments. You may also seek out additional production-related classes at www.theatre.osu.edu.

**Dance Education**

Regardless of your concentration in the department, your exposure to the Dance 3501 Dance Education course work prepares you to be a well-rounded artist. During your career as a dancer you will be in the position of teaching master classes, leading lecture demonstrations, making dances, directing rehearsals, and teaching as an artist in the schools. In order to prepare you for these experiences, all students are required to take a Foundation course in dance education, and encouraged to seek additional teaching opportunities through Focus courses and field experiences.

**Technology**

The Department of Dance has been in the forefront in the emerging field of Dance Technology and many aspects of technology are embedded throughout the curriculum. You have the opportunity to participate in the exciting developments in this field through several courses offered in the department. These courses include building skills in video editing, digital archiving, web design, image processing, creating dances for the camera, CD-ROM and DVD development, and the integration of new media with performance. Courses such as Labanotation, Lighting and Analysis also take advantage of computer technologies, using specialized software such as LabanReader, LabanWriter, and lighting software. The Department has its own computer lab with this and other specialized software and equipment such as video editing, sound production, and CD-ROM production. You may also seek out additional production-related classes at www.accad.osu.edu.

**Visiting Artists and Scholars**

The Department hosts several visiting artists and scholars each year. These artists are specifically chosen for the special expertise they can bring to our curriculum. They may teach movement practice, composition, improvisation, and choreograph works for our students. Visiting artists and scholars also enrich our curriculum through movement classes in tap, African, jazz, alternative dance styles, or lectures. In scheduling their teaching, we make an effort to give these artists the opportunity to work with a large portion of the student population, but, since their time is limited, you may not be able to work with every guest. Over the course of your studies, however, visiting artists and scholars as well as guest artists from dance companies performing at the Wexner Center and other nearby venues contribute to your education.

It is strongly suggested that students attend dance events in the Department, as well as at The Wexner Center, King Arts Complex, BalletMet, CAPA, etc. All Dance students receive one complimentary ticket to all Department of Dance events. Other venues typically offer reduced rates for students.
BFA PROGRAM CURRICULUM REQUIREMENTS

You are required to complete a minimum of 127 semester credits to graduate. The semester credit breakdown of requirements follows:

- 37 credits of **University General Education** (GE) course requirements
- 30 credits of **Movement Practice** course requirements
- 32 credits of **Foundation** Curriculum
- 22 credits of **Focus** Curriculum
- 6 credits of **University Free Electives**

The BFA includes General Education (GE) and Movement Practice course requirements throughout the entire program. In general, BFA students take one or two GE classes per term and extra in summer if needed or desired. The program consists of two distinct phases of study: Foundation Curriculum (typically completed in the first and second years), and Focus Curriculum (typically completed in the third and fourth years).

Foundation Curriculum includes courses that all students must take, forming the basis for a further, in-depth course of study. This highly structured aspect of your experience aims to honor the founding concept of the Department of Dance of a broad-based education. We believe that knowing/learning in all of our different curricular areas supports and deepens understanding in the others. The pedagogical intent of this phase of study is to expose you to the full range of curricula offered in the Department of Dance to enable you to make a well-considered choice of areas to focus on in the third and fourth years.

- **Freshmen Seminars I and II (Dance 2801 and 2802)** are interdisciplinary seminars to introduce incoming students to resources at OSU, technology literacy, dance at the university, dance in the studio, dance on the screen, and dance in the community. You learn about the multiple facets of the dance profession, examining both creative and scholarly research in dance through faculty presentations and student projects.

- **Production (Dance 2601)** will introduce you to the various elements that go into staging a dance concert. You will take this course either Autumn or Spring Semester.

- **Composition I (Dance 3201)** examines improvisation and the foundations of dance composition through multiple approaches to dance-making and movement exploration. This course is offered Spring Semester.

- **Composition II (Dance 3202)** continues the study of movement sourcing and structuring as foundation of the choreographic process. This course is offered Autumn Semester and is designed to be taken alongside Dance 3301.

- **Analysis (Dance 3301)** explores movement vocabulary through analysis and symbols and introduces students to reading repertory in various styles of dance. This course is offered in Autumn Semester and is designed to be taken alongside Dance 3202.

- **Dance History/Theory/Literature (Dance 3411 in Autumn and Dance 3412 in Spring)** is a two-semester course sequence which examines developments in modern dance and ballet occurring primarily in the United States. These two courses may be taken in any order.
Education (Dance 3501) is a required course in dance teaching methodology. This course focuses on K-12 schools, studios, and higher education practices. This course is offered Autumn and Spring Semesters.

Kinesiology (Dance 3801) is an invaluable introduction to anatomy for dancers to help you understand effective and safe movement habits. This course is offered Autumn and Spring Semesters.

Repertory (Dance 4700) is for being in a faculty or visiting artist work for Dance Downtown or other faculty concerts. You are encouraged to audition for and perform in faculty and visiting artist works every year you are in the program.

Lighting Design (Dance 5602) deepens your learning of stagecraft begun in Dance 2601 Production and you focus on the compositional elements of lighting design in relation to dance choreography.

Focus Curriculum provides greater rigor and in-depth exploration of one or more curricular areas such as history, performance, choreography, technology, notation, production and education. It consists of a 22-credit cluster of courses (including your Senior Seminar and Senior Project requirements) proposed by you with close faculty consultation. It includes advanced course work centering on the integration and application of your developing expertise. This individualized, focused plan of study provides you with the opportunity to learn what it means to develop and pursue a creative and intellectual identity. This creates structure for your individual curricular checklist for graduation.

Senior Seminars I and II (Dance 4801 and 4802) are completed during your final year. These seminars complement the Senior Project experience and support your transition from a university environment into the professional field.

Senior Project (Dance 4998/H or 4999/H) is an independent project that serves as the capstone of your education with guidance and evaluation by a faculty Project advisor. The Senior Project should grow out of your area(s) of focus, but also help you look beyond the collegiate experience to your career goals. The Senior Project must be publicly disseminated in a research paper, performance(s), lecture/demonstration, or other format. A written component will be submitted to your faculty Project advisor.

Field Experience (Dance 4189) is strongly encouraged and is completed in consultation with a faculty supervisor. Field Experience is strongly encouraged to ensure you have at least one dance experience outside of the OSU BFA program, including attendance at summer workshops, conferences, internships, dance study abroad, and teaching in community settings. This exposes you to practicing role models, substantive interaction with a community beyond the university, career contacts and networking options, as well as an opportunity to embody and apply theoretical learning. Field Experience helps you become the dancer you want to be, as well as gain the perspective and confidence needed to carve out a life in the dance field.

With your University Free Elective hours, you could pursue a minor, select a set of courses on a specific topic, and a wide variety of additional coursework of interest to you and supports your career goals.
You cannot “pay forward” with credits and course enrollment. It is a Department of Dance policy that you are not permitted to enroll for credits in advance of the semester the content of the course takes place. If you are involved in a course or project, you should enroll in the semester that activity is taking place.

Additionally, it is a College of the Arts and Science policy to discourage students from enrolling in credits for courses or projects for which work has already been completed. Again, if you are involved in a course or project, you should enroll in the semester that activity is taking place. You cannot “retroactively” obtain credit.

The Department of Dance offers upper-level undergraduate courses that sometimes also are available for graduate credit to MFA students. It is not recommended for undergraduates and PhD students to enrolled in a combined graduate/undergraduate course. For exceptions to this policy, students with a GPA of 3.3 or higher may request permission from the Department, College of Arts and Sciences, and Graduate School. See the Academic Program Coordinator for questions.

In general, 3000-level courses are completed in your second and third years and 4000-level courses are completed in your third and fourth years. Dual degree students, transfer students or students that take a leave of absence may need additional semesters.

**COURSE LISTING BY REQUIREMENT AREA**

*Movement Practice: 30 CREDITS*

Required Movement Practice Courses (24 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>3101</td>
<td>Contemporary Part I (Freshman, Autumn)</td>
<td>1-3</td>
</tr>
<tr>
<td>3102</td>
<td>Contemporary Part II (Freshman, Spring)</td>
<td>1-3</td>
</tr>
<tr>
<td>3111</td>
<td>Ballet Part I (Freshman, Autumn)</td>
<td>1-3</td>
</tr>
<tr>
<td>3112</td>
<td>Ballet Part II (Freshman, Spring)</td>
<td>1-3</td>
</tr>
<tr>
<td>4101</td>
<td>Contemporary Part I, Autumn</td>
<td>1-3</td>
</tr>
<tr>
<td>4102</td>
<td>Contemporary Part II, Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>4111</td>
<td>Ballet Part I, Autumn</td>
<td>1-3</td>
</tr>
<tr>
<td>4112</td>
<td>Ballet Part II, Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>5101</td>
<td>Contemporary Part I, Autumn</td>
<td>1-3</td>
</tr>
<tr>
<td>5102</td>
<td>Contemporary Part II, Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>5111</td>
<td>Ballet Part I, Autumn</td>
<td>1-3</td>
</tr>
<tr>
<td>5112</td>
<td>Ballet Part II, Autumn</td>
<td>1-3</td>
</tr>
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</table>

Additional Movement Practice (6 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>2102</td>
<td>Contemporary II, Autumn or Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>2103</td>
<td>Contemporary III, Autumn or Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>2112</td>
<td>Ballet II, Autumn or Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>2113</td>
<td>Ballet III, Autumn or Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>2132</td>
<td>African II</td>
<td>1-3^</td>
</tr>
<tr>
<td>2142</td>
<td>Jazz II, Autumn or Spring</td>
<td>1-3</td>
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<tr>
<td>2143</td>
<td>Jazz III, Autumn or Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>2152</td>
<td>Hip Hop II, Autumn or Spring</td>
<td>1-3</td>
</tr>
</tbody>
</table>
2162 ........ Tap II ................................................................. 1-3^  
2181 ........ Social Dance ........................................................ 1-3^  
2190 ........ Movement Practice: Special topics ..................... 1-3^  
5105 ........ Contemporary Practice I, Autumn .......................... 1  
5106 ........ Contemporary Practice II, Spring ......................... 1  
5114 ........ Pointe .............................................................. 1-3^  
5115 ........ Ballet Practice, I, Autumn .................................. 1  
5116 ........ Ballet Practice II, Spring .................................... 1  
5171 ........ Pilates Mat I ...................................................... 1-3***^  
5172 ........ Pilates Matt II .................................................... 1-3***^  
5173 ........ Pilates Reformer I, Autumn or Spring .................. 1-3**  
5174 ........ Pilates Reformer II ............................................ 1-3***^  
5175 ........ Yoga ............................................................... 1-3**  
          Autumn (movement only) or Spring (plus wellness theory)  
5176 ........ Bartenieff Fundamentals ................................... 1-3***^  
5177 ........ Alexander Technique, Autumn or Spring ............. 1-3**  
5178 ........ Floor Work ..................................................... 1-3***^  
5190 ........ Movement Practice: Special Topics .................... 1-3^  

** at least one credit must be a somatic course  
^ special or once per year offering

_Foundation Curriculum: 32 CREDITS_

2601 ........ Production, Autumn or Spring ............................ 1  
2801 ........ Freshmen Seminar I, Autumn ............................. 3  
2802 ........ Freshmen Seminar II, Spring ............................. 3  
3201 ........ Composition I, Autumn .................................... 3  
3202 ........ Composition II, Autumn .................................. 3  
3301 ........ Analysis, Autumn ........................................... 3  
3411 ........ History/Theory/Literature I, Autumn .................... 3  
3412 ........ History/Theory/Literature II, Spring ................... 3  
3501 ........ Education, Autumn or Spring ........................... 3  
3801 ........ Kinesiology, Autumn or Spring .......................... 3  
4700 ........ Repertory, Autumn or Spring ............................ 2 minimum  
5602 ........ Lighting Design ............................................ 1

_Focus Curriculum: 22 CREDITS_

Required

4801 ........ Senior Seminar I, Autumn ................................. 1  
4802 ........ Senior Seminar II, Spring ................................. 1

4998/H ........ Senior Project, Autumn and Spring .................. 2*  
OR
4999/H ........ Distinction Senior Project, Autumn and Spring .. 4*

* faculty permission is required. The Academic Program Coordinator to enroll you under the Seniors faculty advisor until you have designated a faculty Project advisor.
### Composition

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4200</td>
<td>Choreography Workshop</td>
<td>1-3^</td>
</tr>
<tr>
<td>4201</td>
<td>Topics in Dance Composition</td>
<td>3^</td>
</tr>
<tr>
<td>4202</td>
<td>Music in Dance Composition</td>
<td>3^</td>
</tr>
<tr>
<td>4203</td>
<td>Group Forms</td>
<td>3^</td>
</tr>
<tr>
<td>4290</td>
<td>Composition: Special Topics</td>
<td>1-3^</td>
</tr>
<tr>
<td>5200</td>
<td>Concert Workshop, Spring</td>
<td>1-3^</td>
</tr>
<tr>
<td>5121</td>
<td>Improvisation</td>
<td>1-3</td>
</tr>
<tr>
<td>5211</td>
<td>Dance Film I</td>
<td>2-3</td>
</tr>
<tr>
<td>5212</td>
<td>Dance Film II</td>
<td>2-3</td>
</tr>
<tr>
<td>5213</td>
<td>Intermedia, Autumn</td>
<td>2-3</td>
</tr>
<tr>
<td>5214</td>
<td>Interdisciplinary Connections</td>
<td>2-3^</td>
</tr>
</tbody>
</table>

* Faculty permission required by concert adjudication. All choreographers whose work is selected for a concert will be enrolled by the Academic Program Coordinator.

### Analysis

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4301</td>
<td>Intermediate Notation</td>
<td>3^</td>
</tr>
<tr>
<td>4302</td>
<td>Advanced Notation</td>
<td>3^</td>
</tr>
<tr>
<td>4303</td>
<td>Directing from Score</td>
<td>3^</td>
</tr>
<tr>
<td>4304</td>
<td>Dance Dynamics</td>
<td>3^</td>
</tr>
<tr>
<td>4305</td>
<td>Space Design</td>
<td>3^</td>
</tr>
<tr>
<td>4390</td>
<td>Analysis: Special Topics</td>
<td>1-3^</td>
</tr>
</tbody>
</table>

### History/Theory /Literature

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>3402</td>
<td>Dance in Global Contexts, Autumn and Spring</td>
<td>3</td>
</tr>
<tr>
<td>3490</td>
<td>HTL: Special Topics</td>
<td>1-3^</td>
</tr>
<tr>
<td>4490</td>
<td>HTL: Special Topics</td>
<td>1-3^</td>
</tr>
</tbody>
</table>

### Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500</td>
<td>Directed Teaching, Autumn and Spring</td>
<td>1-3*</td>
</tr>
<tr>
<td>4501</td>
<td>Dance for Children, Autumn</td>
<td>3</td>
</tr>
<tr>
<td>4502</td>
<td>Methods and Materials, Spring</td>
<td>3</td>
</tr>
<tr>
<td>4590</td>
<td>Education: Special Topics</td>
<td>1-3^</td>
</tr>
<tr>
<td>5191</td>
<td>Eurythmics</td>
<td>1-3^</td>
</tr>
</tbody>
</table>

* Permission is required. Please complete the Independent Study Plan and Permission form on the website www.dance.osu.edu > Toolkit > Handbooks, Forms, and Reference and submit the Academic Program Coordinator to enroll you.

### Production/Technology  
(additional courses at www.theatre.osu.edu and www.accad.osu.edu)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4690</td>
<td>Production: Special Topics</td>
<td>1-3*</td>
</tr>
<tr>
<td>5601</td>
<td>Production: Practicum</td>
<td>1-3*</td>
</tr>
<tr>
<td>5602</td>
<td>Lighting: Practicum, Autumn and Spring</td>
<td>1-3</td>
</tr>
<tr>
<td>5603</td>
<td>Costume: Practicum</td>
<td>1-3*</td>
</tr>
<tr>
<td>5611</td>
<td>Technology: Practicum</td>
<td>1-3*</td>
</tr>
<tr>
<td>5612</td>
<td>Digital Video Editing: Practicum</td>
<td>1-3*</td>
</tr>
<tr>
<td>5613</td>
<td>Advanced Digital Video Editing: Practicum</td>
<td>1-3*</td>
</tr>
<tr>
<td>5614</td>
<td>Sound Design for Dance, Autumn</td>
<td>1-3</td>
</tr>
<tr>
<td>5615</td>
<td>Costume Design for Dance, Spring</td>
<td>1-3</td>
</tr>
</tbody>
</table>
* permission is required. The instructor may email the Academic Program Coordinator to enroll you.

**Repertory**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4700</td>
<td>Repertory (Faculty/Visiting works)</td>
<td>1-3*</td>
</tr>
<tr>
<td>4701</td>
<td>Performance (Graduate works)</td>
<td>1-3**</td>
</tr>
<tr>
<td>4790</td>
<td>Repertory: Special Topics (Faculty/Visiting)</td>
<td>1-3*</td>
</tr>
</tbody>
</table>

* permission required. After being cast, the choreographer will email the Academic Program Coordinator to enroll you.

** Seminar/Workshop**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>4803</td>
<td>Interdisciplinary Seminar</td>
<td>1-3*</td>
</tr>
<tr>
<td>4804</td>
<td>Interdisciplinary Workshop</td>
<td>1-3*</td>
</tr>
<tr>
<td>4805</td>
<td>Interdisciplinary Practicum</td>
<td>1-3*</td>
</tr>
</tbody>
</table>

* permission is required. The instructor may email the Academic Program Coordinator to enroll you.

**Research**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>3999H</td>
<td>Research and Creativity in Dance</td>
<td>1-10*</td>
</tr>
<tr>
<td>4189</td>
<td>Field Experience</td>
<td>1-3*</td>
</tr>
<tr>
<td>4193</td>
<td>Independent Study</td>
<td>1-3*</td>
</tr>
<tr>
<td>4193H</td>
<td>Honors Independent Study</td>
<td>1-10*</td>
</tr>
<tr>
<td>4990</td>
<td>Research: Special Topics</td>
<td>1-3*</td>
</tr>
<tr>
<td>5797</td>
<td>Study at a Foreign Institution</td>
<td>1-15^</td>
</tr>
<tr>
<td>5798</td>
<td>Study Abroad</td>
<td>1-15^</td>
</tr>
</tbody>
</table>

* permission is required. Please complete the Independent Study Plan and Permission form on the website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Handbooks, Forms, and Reference and submit the Academic Program Coordinator to enroll you.
### RECOMMENDED SEQUENCE OF COURSEWORK and SENIOR PROJECT TIMELINE

Please see the following chart for the “big picture” to assist you with planning and read the pertinent sections for more detail as needed.

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>Spring Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn Courses</strong></td>
<td><strong>Courses</strong></td>
</tr>
<tr>
<td>• 3101 and 3111: Movement Practice</td>
<td>• 3102 and 3112: Movement Practice</td>
</tr>
<tr>
<td>• 2801: Freshmen Seminar I</td>
<td>• 2802: Freshmen Seminar II</td>
</tr>
<tr>
<td>• 2601: Production (or Spring)</td>
<td>• 2601: Production (or Autumn)</td>
</tr>
<tr>
<td>• General Education courses</td>
<td>• 3201: Composition I</td>
</tr>
<tr>
<td></td>
<td>• General Education courses</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECOND YEAR</th>
<th>Advising</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn Courses</strong></td>
<td></td>
</tr>
<tr>
<td>• 4101/4111 or 5101/5111: Movement Practice</td>
<td></td>
</tr>
<tr>
<td>• 3202: Composition II</td>
<td>Week 4: “Pre-Registration” meeting and initial discussion with faculty advisors of your cohorts</td>
</tr>
<tr>
<td>• 3301: Analysis</td>
<td>Weeks 5-12: schedule meeting(s) with your Faculty Academic Advisor to discuss ideas for your Focus Area(s)</td>
</tr>
<tr>
<td>• 3411: HTL I</td>
<td>Week 13: Submit a copy of the Focus Planning Document to Academic Program Coordinator</td>
</tr>
<tr>
<td>• 3801: Kinesiology (or Spring)</td>
<td>Week 5-14: schedule meeting(s) with your Faculty Academic Advisor to discuss Spring coursework and ideas for your Focus Area(s)</td>
</tr>
<tr>
<td>• General Education courses</td>
<td>Welcome Week: meet with your Faculty Academic Advisor at Dance Advising Day</td>
</tr>
<tr>
<td></td>
<td>Week 4: “Pre-Registration” meeting with faculty advisors of your cohorts</td>
</tr>
</tbody>
</table>

### Advising

- Welcome Week: meet with your Faculty Academic Advisor at Dance Advising Day
- Week 4: “Pre-Registration” meeting with faculty advisors of your cohorts
- Weeks 5-14: schedule meeting(s) with your Faculty Academic Advisor to discuss Spring coursework and ideas for your Focus Area(s)
- Week 13: Submit a copy of the Focus Planning Document to Academic Program Coordinator
### THIRD YEAR

#### Autumn

**Courses**
- 5101/5111: Movement Practice
- 3501: Education (or Spring)
- Focus Curriculum
- General Education courses

**Advising**
- Welcome Week: meet with your Faculty Academic Advisor at Dance Advising Day
- Week 4: “Pre-Registration” meeting with faculty advisors of your cohorts
- Weeks 5-14: schedule meeting(s) with your Faculty Academic Advisor to discuss Spring coursework and ideas for your Senior Project

#### Spring

**Courses**
- 5102/5112: Movement Practice
- 3501: Education (or Autumn)
- Focus Curriculum
- General Education courses

**Advising**
- Week 4: “Pre-Registration” meeting and initial discussion with faculty advisors of your cohorts about Focus Area(s)
- Weeks 5-12: schedule meeting(s) with your Faculty Academic Advisor to discuss ideas for your Focus Area(s); **For financial support of your senior project**, it is recommended that you submit an application for College of the Arts and Sciences Undergraduate Research Scholarship competition. Typically this is the 8th Friday.
- Week 13: email a draft of Project Proposal to email to the Academic Program Coordinator
- May: Project Advisors announced

**Discuss with your Project Advisor:**
- **After** Project Advisors are announced, make an appointment with your Project Advisor to discuss next steps.
- **Ask** your Project Advisor if your project requires submitting an Institutional Review Board (IRB) application for research involving Human Subjects.
- **To present your Senior Project in Autumn**, make plans very early and if adjudicated, plan to enroll in 5200 Concert Workshop for 1 credit
FOURTH YEAR

Autumn

Courses
- 5101/5111: Movement Practice
- 4998(H) or 4999(H) Senior/Distinction Project
- 4801: Senior Seminar I
- Focus Curriculum
- General Education courses

Discuss with your Project Advisor schedule regular meetings, rehearsal viewings, and research updates with your Project Advisor

Apply to graduate with the ASC Advising Office by the end of the 5th week

Prepare your Senior Project for Spring showing (adjudications – enroll in 5200 Concert Workshop 1 credit) and Undergraduate Research Forums

For additional financial support of your senior project, it is recommended that you submit an application for College of the Arts and Sciences Undergraduate Research Scholarship competition. Typically this is the 8th Friday.

Spring

- 5102/5112: Movement Practice
- 4998(H) or 4999(H) Senior/Distinction Project
- 4802: Senior Seminar II
- Focus Curriculum
- General Education courses

Discuss with your Project Advisor: Schedule regular meetings, rehearsal viewings, and research updates with your Project Advisor

Disseminate your Senior Project

Complete and submit Senior / Distinction Project Paper to Academic Program Coordinator & your Project Advisor no later than the last day of classes.

If Distinction:
- Before the dissemination of your project, meet with your Project Advisor to determine content and structure of the Distinction Project Paper
- Establish date of oral examination with your three committee members no later than the last day of scheduled classes
- Complete and submit the Distinction Project Paper to the Academic Program Coordinator and your Project Advisor no later than the last day of classes. See Distinction Project section for more details.
SENIOR PROJECT PROCEDURES

3RD YEAR BFAs

- Spring: Email a draft of Project Proposal to the Academic Program Coordinator by the 6th Friday Spring Semester.

In your Draft Project Proposal include the names of two faculty members that you are interested in working with. The Undergraduate Studies Committee will review all Project Proposals and finalize advisors for all projects. You will be notified who your Project Advisor is, and you will make an appointment to finalize your Project Proposal with your Project Advisor and discuss the next steps.

There are two Undergraduate Research Scholarship competitions each year, awarding monies for selected projects. The forms and deadlines can be found on the Arts and Sciences website www.artsandscience.osu.edu > Current students > Scholarships and Grants. There is a separate category just for the Arts. All students are eligible to apply for these scholarships; it is not required that you be in the Honors program. If you are awarded Scholarship money in support of your project, you are strongly encouraged to present at the Denman Undergraduate Research Forum. Third Year BFA students should apply for the spring competition. This will help support your work over the summer and the following autumn semester. If the project develops beyond your initial proposal, and your budget therefore increases, you may apply again in the autumn of your 4th Year for additional funding.

DRAFT PROJECT PROPOSAL GUIDELINES
The proposal should be 1-2 pages long in 12 point Times New Roman font with 1-inch margins and include the following sections.

- PROJECT TITLE
- ABSTRACT: A brief description of your project in 25 words or less.
- THESIS STATEMENT/PROJECT DESCRIPTION: Describe the purpose of your project, the problem it suggests within our field of dance, and your research questions. In short: explain your creative ideas and research goals.
- METHODOLOGY/PROCESS/PROCEDURES: How will you go about exploring your ideas? What kinds of research will you conduct (rehearsal process, library research, interviews, apprenticeship, creative explorations, historical inquiry)? What concrete steps or objectives will you take to explore your ideas and complete the project? What resources will you need to complete your project (budget, space, readings, travel to a particular site, rehearsal times etc.)?
- RESULTS: Attempt to describe the anticipated results but know that this most likely will change as you conduct your research so remember the final results may vary greatly from your initial thoughts.
- BACKGROUND/QUALIFICATIONS: Include a short discussion of the background you bring to this project. What has prepared you for success in this project and how is it a capstone experience of your contract curriculum? Be sure to also list completed relevant coursework and planned coursework that will prepare you for this project.
  a. Coursework
  b. Life experience
• SIGNIFICANCE OF THE PROJECT: How is this research significant in the context of your undergraduate degree and learning goals? How does it connect to the dance field and perhaps extend or bring new knowledge to the field? What kind of contribution does it make? Make a case for its relevance to your career and to the broader dance discipline.

• TIMELINE: Create a timeline or work plan for your objectives and final goals. This timeline must include not only your work, but your plans to communicate with your Project Adviser.

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**4th Year BFAs**

The Academic Program Coordinator will enroll you in one (1) credit of 4998 (or two credits of 4999 if Distinction) under your Project Advisor for each semester of your last year for a total of two credits.

Meet with your Project Advisor at the beginning of Autumn semester and continue through the completion of the project. Plan to schedule regular meetings, rehearsal viewings, and research updates. You will also present updates and receive feedback in the Senior Seminar (Dance 4801 and 4802).

The dissemination of your final project will be determined with input from your Project Advisor, carefully aligned with the Department production and special events calendar. Examples include Department-sanctioned performances through the Department adjudications, informal lecture/demonstrations, the Denman Undergraduate Research Forum, or the Arts and Humanities Undergraduate Research Colloquium.

Schedule a meeting with your Project Advisor to determine content and format of the Senior Project Paper. This final paper is five to seven (5-7) pages in length, graded S/U, and requires no re-write unless it is given a “U” grade.

The deadline, determined by your Project Advisor, is no later than the last day of scheduled classes. The format of your final paper is at the discretion of your Project Advisor that includes the project title, description of the project, and analysis and discussion of the process and results. Once completed, you will provide the Academic Program Coordinator with an electronic copy of your final, approved Senior Project Paper to be a permanent record in your file AND provide your Project Advisor with a hard copy of your Senior Project Paper for his/her records.

**DISTINCTION PROJECTS**

The Academic Program Coordinator will enroll you in two (2) credits of 4999 (or 4999H if Honors) under your Project Advisor each semester of your last year for a total of four credits. You do not enroll in 4998.

• If your are an Honors Student, you will be strongly recommended to do a Distinction Project and that you apply to present at the Denman Undergraduate Research Forum, and/or the Arts and Humanities Undergraduate Research Colloquium. This is not a requirement to graduate with Honors, as long as you have completed your Honors Contract.

• If you are not an Honors Student, you may choose to complete a Distinction Project and enroll in 4999 under your Project Advisor.
The procedures for Distinction Projects are the same as for Senior Projects, with the exception that the Distinction Project has a larger/deeper research component to the overall project, a more extensive final paper, and a committee of three faculty members: the primary Project Advisor, a second committee member as a resource, and a third committee member for the final dissemination and oral defense only. This second committee member may be a faculty member from Dance, or from another Department if your work is interdisciplinary in nature and this faculty member agrees to be on your committee. Depending on your first two committee members, the third member may either be the Department Honors Advisor, Department Chair, or an Assistant Dean from the College of Arts and Sciences in the Division of Arts and Humanities.

Before your final presentation, meet with your Project Advisor to discuss the format and structure of the Distinction Project Paper. This final paper is 10-12 pages in length, graded S/U, and requires a second draft. The format of your final paper is at the discretion of your Project Advisor that includes the project title, description of the project, and analysis and discussion of the process and results. You will receive written feedback on your paper from your primary Project Advisor only. The second and third committee members only read the final paper to be able to participate effectively in your oral examination and attend your final dissemination of the project.

Schedule the oral examination with your Project Advisor and committee members to occur no later than the last day of scheduled classes.

The timeline for the final paper as related to the oral examination is as follows.

1. Establish date of oral examination with your three committee members.
2. First draft of final paper due to your Project Advisor two weeks prior to oral examination.
3. Revisions returned to you four (4) days from date you turned in first draft.
4. You have seven (7) days to rewrite and prepare final draft.
5. Final version due back to your Project Advisor and second committee member three (3) days prior to oral examination so they have time to read it in preparation for your oral examination.

At the successful completion of your oral examination, the committee will sign the Arts With Distinction Certification Form and submit to the Academic Program Coordinator to submit to the College of Arts and Sciences Arts Honors Program Office. The form is available on the ASC website at http://artsandsciences.osu.edu/current-students/advising/graduation/arts-distinction.

1. Upload your final, approved Distinction Project Paper and additional documentation, such as a DVD, as well as an appendix listing funding sources and dissemination to the OSU Library’s Knowledge Bank at: http://library.osu.edu/sites/kbinfo/honors.html#directors.
2. Provide the Academic Program Coordinator with an electronic copy of your final, approved Distinction Project Paper.
TRANSFER CREDIT

Transferring Dance Credits

All transfer students are initially advised by the Undergraduate Studies Committee Chair to assist you in making the transition to the Department and into a cohort of your peers. Please note that the department curriculum allows us to only transfer in one year of dance credit (approximately 16 credits).

At our request, all transfer credits in dance have been evaluated as "special." The grade will again be "K." If you have credit that might fulfill or substitute for a BFA program requirement you must do the following:

1. Submit as much information about the course as possible, such as the course outline, syllabus, texts, etc., to the Academic Program Coordinator.

2. The Academic Program Coordinator will present your materials to the faculty member who heads the area of concern. In some cases you may be required to meet with that faculty member in person.

Transferring General Education Courses and Credits

It is important that you have all transferred credits evaluated by the end of your first semester at OSU; otherwise you may needlessly duplicate course work.

Upon admission to OSU, you will receive a notice from the Registrar’s Office listing all of your credits that have transferred from previous universities, often listed under “Elective Coursework” unused toward specific program requirements. Courses that the Registrar’s Office have deemed transferable have been equated with OSU courses and course numbers. General Education transfer credits are evaluated by the College of the Arts and equated with specific OSU courses. In place of a grade, you will find the letter "K" which stands for transfer credit. You receive credits for those courses, but the grades do not affect your point-hour ratio at OSU. If you have questions regarding GE transfer credits, contact the College Academic Advisor.

In summary, BFA program requirements may be fulfilled by:

- Taking the necessary course at Ohio State University
- Request evaluation of a dance course from another institution as a substitution for a course in this Department
- Request the requirement waived or deleted because of previous experience through a petition to the Undergraduate Studies Committee
- Receive "EM" or examination credit for proficiency in a General Education area
- All GE requirements must be fulfilled by either taking the course at Ohio State or requesting the equivalent transfer credit be officially evaluated and accepted by the appropriate academic office
EVALUATION, GRADES, AND ABSENCE POLICIES

Faculty Evaluation of Students

Instructors evaluate your work and progress through various forms. To monitor and discuss your progress, conferences with your advisors and instructors at least once per semester are recommended.

Absences

Attendance is important because of the experiential nature of the art form. It is imperative that you attend every class for which you are registered. Your commitment to regular class participation establishes discipline and promotes desirable work habits. It is your responsibility to know and follow the guidelines set up by individual instructors as to how absences and tardiness will affect the final grading.

Absences due to injury or illness

When you have an injury or illness that results in two or more weeks of consecutive absence in dance classes, or a total of three weeks of non-consecutive absences, you need to inform your instructors AND your advisor of your situation. You may be advised to drop certain courses, especially movement practice classes, and rejoin them when you are able, but without getting credit. At the end of the semester the instructor will determine whether or not you are capable of continuing in the course sequence.

You may waive the course you dropped by petitioning the Undergraduate Studies Committee and proceed as normal. Please note that waived courses are not counted in your credits required for graduation. If your instructor feels your injury or illness has slowed your progress significantly, you will be required to repeat the course for credit. If you do not attend the BFA program for a semester or more, you may be asked to re-audition for admission and placement.

Absences due to dance auditions or study programs

It is a department policy that faculty uniformly allow students excused absences to attend auditions for jobs or dance study programs. Absences for these pursuits need to be negotiated with each teacher for each course at the beginning of the semester.

For absences due to athletic and intramural team participation, an official letter of explanation is required from the sponsoring unit. The faculty is asked to excuse absences, and the student is responsible for material covered, and is expected by our department to communicate and plan ahead of time for such events.

Student Evaluation of Instruction (SEI)

Written evaluation is an important aspect of the continuing dialogue between you and your instructors. As a student, you have the opportunity to comment on your courses and teachers through anonymous Student Evaluation of Instruction (SEIs) at the end of every semester.
Students will receive an email requesting that they fill out the on-line evaluation form and make any additional comments. Faculty and the Department Chair will be given the information gained from these evaluations only after final grades for the semester are submitted.

**Grades**

At the completion of each course you will receive a letter grade (A, B, C, D, or E). Some courses, such as independent studies, are evaluated as Satisfactory or Unsatisfactory (S/U). If you, for a valid reason, are unable to complete required course work within the time allotted, you may ask your instructor to consider a grade of Incomplete (I). In such a case, you are expected to complete all requirements prior to the end of the sixth week of the following semester.

All courses in the BFA in Dance must receive a grade of “C-” or higher to count towards graduation; courses with a grade of “D” or lower must either be repeated (e.g. Foundation, required coursework) or not count toward degree requirements (e.g. Focus, elective coursework).

**Admissions Appeals Followup**

When an appeal for admission from the Department of Dance Undergraduate Studies Committee on behalf of an accepted auditionee is approved by Undergraduate Admissions, and once the student matriculates, the Department of Dance supports the student in the following way.

During the initial Autumn and Spring semesters of enrollment, the student will meet individually with the following Department personnel at particular times (a minimum, more if needed):

1. After the 2nd Friday, meet with the instructor of the Freshman Seminar (meets 3x/week, similar to Survey courses but with particular Dance specifics) to assess student's start in university/academic life and make an individualized plan for success, utilizing university centers/resources as needed such as Student Life, CCS, Writing Center, etc.

2. Around the 7th week, the Academic Program Coordinator inquires with dance and general education coursework instructors for an informal feedback report of the student's progress in their course to date and meet with the student to assess the student's challenges/successes at mid-term and utilize university centers/resources as needed.

3. After term grades are posted, the Chair of the Undergraduate Studies Committee in Dance meets with the student to assess the student's challenges/successes at the end of the term and utilize university centers/resources as needed.
ACADEMIC STANDING

There are two levels of maintaining good academic standing. One is within the Department regarding major grade point average in Dance courses and the other is within the College of Arts and Sciences regarding overall grade point average.

Within the Department of Dance

The Department of Dance requires that Dance majors maintain a minimum GPA of 3.0 in the major, and the Academic Program Coordinator and Undergraduate Studies Committee assesses all student grades at the end of each term. When grades are reviewed, it is noted if a student is also meeting with general success or struggle in term of grades in GE courses.

If you feel you are struggling with your coursework, you are encouraged to meet with your College Advisor, Dance Academic Program Coordinator, and faculty advisors for assistance.

The OSU Freshmen Forgiveness policy, which allows freshmen to re-take one course for which they received a low final grade, does not apply to any movement practice classes.

As noted above, you must receive a grade of C- or better for a Dance course to count toward graduation.

Within the College of the Arts and Sciences

When your cumulative grade-point average (GPA) falls below 2.0, you are considered to be in academic difficulty. This can lead to academic warning, probation, or dismissal. If you feel that you are in academic difficulty (even if your cumulative GPA is above 2.0), please see your advisor as soon as possible to discuss the issues that may be affecting your academic performance and to follow suggestions on how to get back on track.

See http://artsandsciences.osu.edu/current-students/advising for more information about academic standing and other resources for advising.

HONORS AND SCHOLARS

At the university level, high-achieving students may benefit from more rigorous programs such as Scholars (available only as an incoming freshman) or Honors (you may apply at any time in your degree program).

Scholars programs provide:
- Priority scheduling
- Scholars housing (required)
- 14 different programs from which to choose
- Program specific co-curricular activities
- Theme-based activities & workshops
- Special study abroad programs
Honors programs provide:
- 500+ Honors sections of courses and priority scheduling
- Faculty-guided research experiences
- Graduation "with Honors"
- Honors housing (optional)
- Special study abroad programs

**Honors**

Students entering the university with Honors designation retain their status by maintaining a 3.4 GPA.

Incoming transfer students are immediately eligible to apply for Honors if the GPA at the previous comparable institution was a 3.5 based on at least 45 hours. If, as a transfer student, you do not enter OSU with a 3.5, but achieve one here, you may apply for Honors after one semester of work in the department and university course work.

A 3.4 GPA must be maintained once any student has been accepted into the program. One semester of grace will be extended to the student if the cumulative point hour falls below a 3.4.

If you have questions about the process for application or the criteria for acceptance, please visit the university Honors and Scholars website at [http://www.honors-scholars.osu.edu](http://www.honors-scholars.osu.edu) or the College of Arts and Sciences website at [http://artsandsciences.osu.edu/current-students/academic-programs/honors-scholars](http://artsandsciences.osu.edu/current-students/academic-programs/honors-scholars) or contact the Department Honors Advisor and College Academic Advisor.

**Latin Honors**

Students (Honors or not) graduate with Latin Honors when their cumulative grade point average (GPA) is 3.5 or higher.
- Graduation Cum laude: 3.5-3.69 GPA
- Graduation Magna cum laude: 3.7-3.89 GPA
- Graduation Summa cum laude: 3.9 GPA and above

**Graduation with Distinction**

You may pursue a degree with distinction if you maintain a 3.4 GPA in all required courses in the BFA program and propose and complete an approved Distinction Project. Although you are required to register for honors research, you do not need to be Honors student to do a Distinction Project. Students who complete the preceding requirements will have the with distinction designation inscribed on the diploma.

For further information on the Honors Program or Distinction Projects see the Department Honors Advisor or College Academic Advisor.
APPENDIX: FUNDING

Department Scholarship Funds

The Department has the following tuition scholarship funds for the use by the Undergraduate Studies Committee. Unless otherwise stated, scholarships from these funds are awarded to current BFA students based on financial need, merit, and growth potential in the program. More information is available on the website www.dance.osu.edu > Toolkit > Scholarships, Grants and Funding.

These tuition scholarships can be awarded to undergraduate and graduate students, although priority is given to undergraduates who have completed at least one year in the program. You must apply each Spring for consideration for the following academic year. Scholarships are not automatically renewed.

You are encouraged to seek out other scholarship opportunities listed with the College of Arts and Sciences (http://artsandsciences.osu.edu/current-students/scholarships-grants/funding) and external sources on the Department blog’s Funding link.

Tuition Scholarship Fund Names

- The Helen P. Alkire Scholarship Fund was established in honor of the founder of the Department of Dance at OSU. Scholarships from this fund are awarded to BFA students whose study emphasis is in performance and choreography.

- The Stella J. Becker Scholarship Fund was established in honor of the late OSU alumna, dance teacher, and choreographer from Bexley, Ohio.

- The Vera J. Blaine Special Projects Fund was established in honor of Vera J. (Vickie) Blaine, department chair from 1982-1995 and professor emerita, to support creative projects in dance.

- The Presutti-Madison Scholarship Fund was established by Janet Madison, an alumna, in memory of her mother, Lucy Presutti, to provide support for archival research in dance.

- The Rosalind Pierson Scholarship Fund was established in memory of department professor M. Rosalind Pierson, a gifted dancer, teacher and mentor.

- The Aida Cannarsa Snow Endowment Fund was established to provide need-based scholarships to students interested in the arts (specifically in Art Education, Art, History of Art, Theatre, and Dance).

- The Catherine Elizabeth Woods Dance Scholarship Fund was established in 2006 to honor the memory of a young dancer and performer. Catherine was the daughter of OSU Marching Band Director, John Woods, in the School of Music.

- The Wuichet Endowment Fund was established in honor of Norma Wuichet, the mother of Dean’s Office staff member Pat Riechel, to help with the recruitment and retention of deserving students within the College of the Arts.
The Office of Financial Aid Scholarship Fund assigned to the Department of Dance provides tuition scholarships to underrepresented groups in the Department (for the field of dance, persons of ethnic origin and males). Awarding from this fund only happens on an annual basis every Spring Semester for the following academic year.

**Application Procedures**

1. You may apply for scholarships on the Department website [www.dance.osu.edu](http://www.dance.osu.edu) > Toolkit > Scholarships, Grants, and Funding during the application period, typically each February for the upcoming academic year.

2. Complete the online Free Application for Federal Student Aid (FAFSA), which must be on file with the Office of Student Financial Aid [www.sfa.osu.edu](http://www.sfa.osu.edu). You must apply each year for the FAFSA; it is not automatically renewed.

3. Applications are reviewed by the Undergraduate Studies Committee and you will be informed of the decision via email.

In order to retain your Dance scholarship funding for each semester of the award year, you must be in good academic standing according to the university and the department.

**Undergraduate Research Scholarships**

Undergraduate research is supported in numerous ways both within the Department and across the university. Contact the Undergraduate Research Office (URO) online at [undergraduateresearch.osu.edu](http://undergraduateresearch.osu.edu) for individual guidance as well as seminars and workshops supporting your research. URO also sponsors Summer Research Scholarships.

Undergraduate Research Scholarships are awarded for both studio-based projects and scholarly inquiry, for students at all stages in the program. Honors designation is not required in order to be eligible for a scholarship. Scholarship competitions occur mid-Autumn and mid-Spring semesters. Application for Senior Project and Distinction Project funding can occur during the Spring of your third year or Autumn of your fourth year.

Awards generally range from $500-$2500 and are applied toward any University fees at the rate of one-half the amount of the scholarship per semester unless the project requires a different pattern of support. Any amount remaining after University fees have been paid will go directly to the student. The amount of the award may be modified for recipients of Student Financial Aid.

Many BFA students present their Senior Projects and Distinction Projects at The Denman Undergraduate Research Forum during Spring Semester.

There are also limited Department of Dance funds for small project funds, the Semester Funding Initiative. Students may apply for these funds in Autumn or Spring for use the following term). Awards generally range from $100-$300.

The College of Arts and Sciences also has Research and Creativity Grants for students to apply for each year. See [http://artsandsciences.osu.edu/current-students/scholarships-grants/research-grants](http://artsandsciences.osu.edu/current-students/scholarships-grants/research-grants) for more information.
APPENDIX: HEALTH AND WELLNESS

The Dance faculty are concerned about the physical and psychological health of all the students in the Department. We strive to create an atmosphere of support and communication around issues of wellness. We work closely with students to address health habits that may affect their performance in the program.

There are many wellness services across campus. The includes workshops, classes, and counseling services available through the Younkin Success Center, OSU Counseling and Consultation, Academic Learning Lab, Recreational Sports and other campus programs.

Should the any instructor or staff member become concerned about an individual student, they will request that the student meet with a faculty member to discuss appropriate strategies, which may include a referral to medical and/or counseling services.

**Care and Prevention of Injuries**

Dancers, like athletes, subject their bodies to unusual physical stress. It is most important, therefore, to cultivate proper, sensible habits regarding class work, eating, and even your daily routine. Your body must be respected and cared for if it is to respond to your demands.

The following suggestions have been compiled to help you care for yourself.

On-site services at the **Dance Wellness Clinic** (291 Sullivant Hall) are provided for the convenience of students, faculty and staff. These services include athletic training, physical therapy, and sports chiropractic.

More extensive services are available at the **OSU Sports Medicine/Performing Arts Medicine** clinic at 21 E. State St, Suite 300 614-366-3600, and at the OSU Sports Medicine Center at 2050 Kenny Rd. Suite 3100, 614-293-3600. Be sure to inquire about insurance coverage when making an appointment.

Also, all Dance students are eligible for treatment by doctors trained in Sports Medicine at the **Wilce Student Health Center PT/Sports Medicine Department**, 1875 Milligan Road, Third Floor 614-292-0130.

**Accidents**

Minor accidents that occur in Sullivant Hall should be reported on the Department website at [www.dance.osu.edu/accidentreport](http://www.dance.osu.edu/accidentreport) and the Dance Reception Office in 316 Sullivant Hall should be notified as soon as possible.

It is very important that you maintain the correct contact information for your emergency contact in your Student Center through BuckeyeLink at all times!!

If there is an emergency requiring a physician, there are three ways you can respond:

- **Dial 911.** The operator at this number will ask about the emergency and call for whatever is necessary -- Police, Ambulance, or Emergency Squad
- **Go to the Emergency Room of University Hospital** (best option due to individuals who may not have OSU student health insurance)
Go to the Student Health Services (http://shc.osu.edu/, hours 8 AM-4:30 PM). Proceed to the Trauma Urgent Care Floor for Physical Injuries (614-292-4321). If necessary, they will refer you to J.L. Camera Center to see an Orthopedist or Physical Therapist. In order to find out about Student Health Insurance coverage (http://shi.osu.edu/) call 614-292-3414. Inform the Dance Reception Office at 614-292-7977 and request that the emergency contact (updated as needed by the student in their Student Center) be notified.

If there is an accident or illness that occurs in class or rehearsal and does not require emergency care, first-aid kits with band-aids, peroxide, rubber gloves, paper towels, disinfectant spray, and athletic tape are available in all studios. Ice is available near the studios in the small freezers.

For ALL accidents that occur in classes or rehearsals, the instructor or student in charge report it on the Department website at www.dance.osu.edu/accidentreport and the Dance Reception Office in 316 Sullivant Hall should be notified as soon as possible. The completed form will be received by the Academic Program Coordinator for the student’s file.

If an injury or illness prevents you from attending class, it is your responsibility to let your instructors know the nature of your condition and make alternative arrangements for completion of assignments or participation. Occasionally, it may be necessary to take an Incomplete or drop the class. Consult with the instructor, Academic Program Coordinator, and/or College Academic Advisor to make the decision that works best for you.

**Nutrition**

It is important to eat regularly and well, including breakfast. The lack of sufficient or proper food, especially when doing a lot of physical activity, will result in fatigue, poor muscle tone, and dizziness. It is unwise to skip meals for any reason. If you have questions about diet and nutrition, or concerns about a healthy attitude towards food, you can contact the Student Wellness Center (http://swc.osu.edu/) at 614-292-4527 or Student Health Services (http://shc.osu.edu/) for nutrition counseling. If you are suffering from an eating disorder, you should be in touch with faculty and make an appointment with a counselor at the Student Wellness Center.

**Mental Health Services**

Professional counseling and psychotherapy services are offered at Counseling and Consultation Service office (www.ccs.osu.edu). To make an appointment, call 292-5766.

**Disability Statement**

Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated, and should inform the instructor as soon as possible of their needs. To register a documented disability, please call the Office of Disability Services (located in 150 Pomerene Hall) at 292-3307 TDD, or visit http://www.ods.osu.edu.

**Office of Student Life Resources**

Other services related to health and wellness can be accessed through the Office of Student Life (http://studentlife.osu.edu/).
APPENDIX: STUDIO RESERVATION POLICY

To reserve a studio complete an online request form at www.dance.osu.edu > Toolkit > Space Reservations.

Per Undergraduate Studies Committee policy, undergraduate choreographers/project leaders may rehearse to a maximum of four hours per week per piece, for department class work and department performances only.

Please take care of our studios! See details on the website above.

Priorities for space reservations are:
- Department classes (including faculty warm-up and class prep time)
- Rehearsals for upcoming performances
- Faculty
- MFA and PhD students
- Seniors
- Juniors
- Sophomores
- Freshmen

APPENDIX: RECOMMENDED SUPPLIES

CD’s, DVD’s, Mini DV Tapes, and Stage Make-Up are essential supplies and will be needed throughout your residency as a Dance student. You may expect to use them not only in composition and related courses, but for rehearsals, performances, and production events as well.

CD Players are available for check out in the Music and Dance Library.

The Department recommends that each student purchase an external hard drive for storage of video projects, etc. See other technology resources reference information at www.dance.osu.edu > Toolkit > Technology Resources

Dance Clothes and Shoes: instructors have their own requirements about attire. Please refer to your course syllabus for instructions on attire.

Locks for Lockers: select a reliable lock for the best security. At the end of each year, be sure to clean out your locker(s) and take everything with you. Over the summer all locks are cut, lockers cleaned, and the items recovered are donated to area shelters.

First-Aid supplies: be prepared with several packages of Band-Aids, as well as the usual first-aid items. Any first-aid needs particular to you, such as an elastic knee or ankle brace, should be included.
This reading list is a good resource for your academic and professional success. Many of these books are used as textbooks in dance coursework.


Use and Availability of Video Media in the Music & Dance Library

The Department of Dance visual media collection is housed in the Music and Dance Library (SEL). Students are encouraged to study a wide range of these works on tape and DVD in order to increase their familiarity with traditional as well as newer, more contemporary choreography. For more information visit: http://library.osu.edu/find/collections/music-dance-library.

To access work by a particular choreographer, go onto the University Libraries Catalog at http://library.ohio-state.edu/search and do a search by author (ex. Morris, Mark will pull up a number of written materials about Mark Morris, as well as video recordings and DVD’s of his work). Visual media may be checked out by all students and faculty at the A/V Center behind the Circulation Desk in the Music and Dance Library. Videotapes and DVD’s circulate for five days, and they must be returned directly to the A/V Center.

At times, faculty members will pull some videos from general circulation in order to place them on reserve for class use. Students may view these Reserve tapes for 2 hours in the library by leaving their BuckIDs with the A/V Center attendant. The Music and Dance Library houses a number of VHS and DVD players for individual viewing, and there is a group video viewing room which may be reserved for class viewings. Reservations for the video viewing room must be made several days in advance and students should contact the Circulation Desk in the Music and Dance Library.

The Writing Center

The OSU Writing Center (http://cstw.osu.edu/writingcenter) offers free tutorial service to all university students. Writing Center staff members will help you at any stage in your writing: drafting ideas and developing a thesis, organizing and structuring a paper, or with any specific grammatical or stylistic concerns you may encounter. While staff members do not proofread or edit your paper, they can help you develop strategies and approaches that will help you strengthen your overall writing abilities.

Study Skills

The Dennis Learning Center (http://dennislearningcenter.osu.edu) provides academic learning services and support to OSU students through courses, workshops, appointments, and online student resources, assists in the development of study skills, time management, test-taking strategies, learning from text, note-taking, and self-regulation strategies, and collaborates with other institutions to offer the Strategies for College Success Course (see the adopt our materials section).

Career Counseling

In addition to Dance faculty and staff, the university provides Student Life Career Counseling and Support Services (http://careerconnection.osu.edu/) and the College of Arts and Sciences provides unique Career Services (http://artsandsciences.osu.edu/current-students/careers) to assist students in preparing job materials and making connections to outside resources. There are also career counseling services for all OSU alumni.
CAREER CONNECTION SERVICES:

*Individual Career Counseling*
Imagine individual attention devoted solely to you and your questions about majors, careers, graduate school, or making the transition from college to the workplace. Professional counselors will help you clarify your goals, explore personal concerns related to career decisions, and develop a plan of action providing high quality and diversity-sensitive services.

*Career Assessment*
Myers-Briggs Type Indicator ~ Strong Interest Inventory ~ Campbell Interest & Skill Survey are just a few of the assessments available. These tests – don’t worry, no studying is necessary – will help you generate career options based on your interests, skills, values, and personality traits.

*Job Campaign Assistance*
The Career Connection staff can help you develop the tools (résumés, vitae, and cover letters) that you need to promote yourself to employers. Additionally, we can help you improve your interviewing skills through role plays and videotaped mock interviews.

*Workshops and Group Counseling*
Connecting with other students who share similar concerns is a unique way to generate solutions and strategies. A variety of programs ranging from how majors relate to careers to job search strategies are available every semester. We also provide on-site programs for student organizations, residence halls, academic programs and/or other departments on campus.

*ESCE 2272 Career Development Course*
In collaboration with the College of Education and Human Ecology, this class is taught in the Younkin Success Center. Consider suggesting your students to enroll if they have questions about their major, career, or job search process. This class is graded S/U and you can gain two credit hours.

CAREER SERVICES IN THE COLLEGE OF ARTS AND SCIENCES:

*FutureLink*
FutureLink is a web-based database to help you explore job and internship opportunities, post your resume for employers to review, sign-up for on-campus interviews, and learn about career events on campus.

*Career Planning*
Explore your interests, consider what you enjoy and value, and evaluate your skills prior to your senior year. Develop a four-year plan to help clarify your *career goals and prepare for your future job search*.

*Resume Review*
Develop your resume well in advance of graduation. Revise to highlight your achievements and experiences while enrolled. Polish through a formal critique so that you may make a positive first impression. Tip sheets provide guidance to help you draft your resume.

*Interview Skills*
Ensure a positive impression with an employer and raise your confidence level by scheduling a mock interview. Students who are planning to interview for professional school should contact Career Connection to schedule a mock interview.

*Internships*
Internships can help you to explore or confirm a career field. They also provide real-world experience to differentiate your from other candidates. Explore internship courses and guidelines for earning academic credit for an internship.
Job Search Strategies
Are you a senior and ready to look for a full-time, career oriented position? Career Services can help you to identify employers in your target career fields, develop and refine your application materials, evaluate the effectiveness of your search strategies, identify network contacts, and prepare for interviews.

Career Fairs
Network with employers and learn about internship and career opportunities. Career Fairs are held throughout the year and start as early as September. The fairs are typically organized by employment sectors and, depending upon your major and career interests, you might benefit from attending multiple fairs over the year.

On-Campus Employer Visits
Recruiters conduct information sessions about opportunities within their companies/organizations as well as interviews for entry-level employment and internships. Be certain to review policies for eligibility and update your FutureLink profile.

Additional Resources
- Guides and Tip Sheets - for resumes, interviewing, job search strategies, and more.
- Workshops and Career Events Calendar - listing of events offered throughout the year.
- Career Pathways in Diversity - Career development opportunities that celebrate workplace diversity.
- Buckeye Careers Network - additional services offered by OSU.

ALUMNI CAREER CONNECTION
Sign up for LifeTime Email Forwarding!!

Alumni: Create an Alumni Career Connection account
- Search for employers who want to hire Ohio State grads
- Save your favorite jobs
- Upload your resume and cover letter
- Track your job applications

Employers: Post your jobs and connect to outstanding Ohio State grads.
APPENDIX: CAMPUS SAFETY INFORMATION

**Police, Fire, Medical**

For EMERGENCY: 9-1-1
police-fire-medical (but only for emergency, please.)

For NON-EMERGENCY POLICE: **292-2121**

For NON-EMERGENCY FIRE: **292-2345**

Emergency telephones, located around campus and identified by a blue light, should also be used for emergency assistance or for other service requiring immediate help or attention. You will be directly connected with University Police.

Crime prevention is the responsibility of us all. Please secure property, close and lock doors when offices are not occupied and do not leave personal items unattended, like a purse under your desk or a back pack outside a locker or in a corridor. Theft is a problem that impacts the entire University community.

Ohio State University Police
http://www.ps.ohio-state.edu
Email: Police@osu.edu

**Student Safety Escort Service**

The Student Safety Escort Service (http://www.ps.ohio-state.edu/sss/escort_info/) provides safe transportation during the evening and early morning hours (7pm to 3am) for students, faculty, and staff in the campus area. Trained uniformed student employees will walk or drive you to and from your destinations within the service area. The escorts carry two-way radios providing direct communication with University Police.

Phone Number: 614-292-3322

Please call as early as possible, during our operational hours, as rides are scheduled on a first-come first-serve basis. If you must cancel your ride, please do so as early as possible to avoid violating any usage rules and to allow another student the opportunity to receive an escort.

When you call, you will be asked for the following information by our dispatchers:
- Your first and last name
- Your pickup location
- Your destination
- The number in your party
- The time the escort is desired
- Your OSU "dot" number

When you enter the vehicle you will be asked for your BuckID. Failure to provide an ID may result in your ride being cancelled.
I, [student’s name], agree to be a dancer in [choreographer’s name]’s new work. I will attend all rehearsals on [rehearsal schedule]. I will make myself available for the lighting rehearsal prior to the performance and for both the technical and dress rehearsals the week of the performance.

I will perform on [name of concert] on [dates].

I will sign-in on time for all dancer calls during production week.

I will be available for costume fittings if needed, at scheduled times during the day.

For all rehearsals, I will be on time, warmed-up, and prepared to dance fully.

I understand that I am expected to attend every rehearsal.

I will:
• work in a professional manner with both the choreographer and fellow dancers
• remain fully engaged in the rehearsal process throughout the duration of the development and performance of the piece
• maintain an open line of communication with the choreographer if problems arise concerning process, interpersonal interactions, or aesthetic differences
• supply my own make-up and undergarments for repertory experiences. (Please see the costume staff for specific information.)

I understand that the choreographer will:
• begin and end rehearsals on time
• notify the dancers in a timely manner of additional technical rehearsals and costume fittings
• communicate to the cast all pertinent information about the performances
• treat the dancers in a respectful and professional manner and maintain open lines of communication

I understand that failure to comply with the terms of this agreement will result in my removal as a cast member at the choreographer’s discretion.

Dancer ________________________________ Date ________________

Choreographer ____________________________ Date ________________